

## Programme Specification

1	<b>Awarding body</b>	University of London					
2	<b>Teaching Institution</b>	<b>Birkbeck College</b>					
3	<b>Programme Title(s)</b>	<b>BSc Accounting</b>					
4	<b>Programme Code(s)</b>	UUBSACCG_C (Full-time) UBSACCNG_C (Part-time)					
5	<b>UCAS code</b>	N400					
6	<b>Home Department</b>	Management					
7	<b>Exit Award(s)</b>	College Certificate, Cert HE, Dip HE					
8	<b>Duration of Study (number of years)</b>	3 years, 4 years					
9	<b>Mode of Study</b>	FT	✓	PT	✓	DL	x
10	<b>Level of Award (FHEQ)</b>	6					
11	<b>Other teaching depts or institution</b>	N/A					
12	<b>Professional, Statutory Regulatory Body(PSRB) details</b>	Accredited by ICAEW, ACCA, and CIMA					
13	<b><a href="#">QAA Benchmark Group</a></b>	Accounting					

14	<b>Programme Rationale and Aims</b>
	<p><b>Aims:</b></p> <ul style="list-style-type: none"> <li>• to provide a course of part time study in accounting and finance that is appropriate for part time students who are in full time employment</li> <li>• to enable students to develop knowledge and understanding of the theory and practice of accounting</li> <li>• to enable students to interpret complex material and relate theory to practice in a number of subject areas in the field of accounting</li> <li>• to enable students to develop a range of analytical skills that will enable them to critically appraise and challenge existing accounting practices</li> <li>• to enable students to develop the skills required for the preparation of financial statements from the transactions of the reporting entity</li> <li>• to enable students to develop an understanding of organisations and how decisions are made in organisations</li> <li>• to enable students to acquire quantitative skills that can be applied in the analysis of management and accounting problems.</li> <li>• to provide a context within which students can further develop their communication and interpersonal skills</li> <li>• to encourage lifelong learning</li> </ul> <p><b>Distinctive Features:</b></p> <p>Part-time, evening, face-to-face study, a range of teaching methods (lectures, tutorials, seminars involving case studies and formal presentations), various types of assignments (ranging from essays to mid-term tests), and unseen, formal examinations at the end of the academic term.</p>

15	<b>Entry Criteria</b>
	<p>For applicants who are studying or have recently studied a qualification with UCAS tariff equivalence, the entry requirement is normally a minimum of three 'A' levels with BBC, or equivalent to 112 UCAS tariff points.</p> <p>Students may also be admitted as mature students based on their qualifications, skills, or relevant experience which may include:</p> <ul style="list-style-type: none"> <li>• Any level 3 qualification (Such as A-level or Access to HE Diploma, NVQ Level 3 etc)</li> <li>• Relevant work experience</li> </ul> <p>Applicants are expected to have grade "C" GCSE level English and Maths. Applicants who do not meet this criterion and do not hold a Level 3 qualification may be required to carry out a skills audit at a selection evening, which comprises a Mathematics test and an English test. The tests in Mathematics and English determine an applicant's potential to cope with, and benefit from a particular degree programme.</p> <p>Accredited Prior Learning will be considered in line with the College Policy.</p>
16	<b>Learning Outcomes</b>
	<p>The successful completion of this programme will develop intellectual capability through arguments and students will acquire:</p> <ul style="list-style-type: none"> <li>• the ability to question existing knowledge and approaches;</li> <li>• a critical appreciation of the subject matter;</li> <li>• improved communicative style;</li> <li>• more developed interpersonal skills;</li> <li>• quantitative skills that can be applied in the analysis of data and in problem solving;</li> <li>• the ability to work on an individual basis and in a small group;</li> <li>• conceptual and practical knowledge that can be used in the workplace;</li> <li>• the ability to relate theory and practice;</li> <li>• new insights into accounting and finance decision-making;</li> <li>• supervisory and management skills through peer accountability and responsibility;</li> <li>• the ability to take on more challenges which will in turn lead to greater fulfilment;</li> <li>• the ability to analyse case studies in business organisations in the context of a range of theoretical literatures and practically apply the knowledge and skills acquired through the programme;</li> <li>• the ability to evaluate the quality of empirical evidence presented in both management reports and academic journal articles;</li> <li>• the ability to critically assess a body of knowledge and to extend the body of knowledge (via the dissertation/project);</li> <li>• the ability to independently design and conduct research projects;</li> <li>• the ability to work in a group and</li> <li>• good presentation skills.</li> </ul>

17	<b>Learning, teaching and assessment methods</b>
	<p>The programme of study has been designed so that as well as receiving information in the form of formal lectures, a student can take charge of their own learning by adopting a participative approach to learning. The tutorial/seminar sessions allow students to interact with their peers and develop insights into analysing and interpreting a wide and varied subject matter. Students will develop their intellectual capability through arguments; learn how to question existing knowledge and approaches; develop a critical appreciation of the subject matter; improve their communicative style; and develop their interpersonal skills.</p> <p>This programme is assessed through a range of assessment methods. Modules that emphasise the learning of numerical skills lean toward the use of mid-term tests coupled with unseen, formal examination at the end of each term. Mid-term tests are short tests set during the term and are designed to provide early feedback on performance. Other modules use individual or group presentations, written essays, or formal end of term examinations, as sole assessments or in combination. In the final year of studies, students independently design and complete a large written assignment, in the form of a research project/dissertation.</p>

18	<b>Programme Description</b>
	<p>The BSc Accounting Programme started from October 1992 initially on a four year part-time basis, which now has been amended into both part-time and full-time mode of study. The detailed structures of the Degree are described below. Students must take modules to the total of 360 credits to complete the degree as shown below.</p>

19	Programme Structure			
3 Year Programme (full-time)				
Year 1				
Level	Module Code	Module Name	Status*	Credits
4	BUMN077H4	Management Studies I	Core	15
4	BUMN078H4	Management Studies II	Core	15
4	BUMN131H4	Introduction to Accounting	Core	15
4	MOMN022H4	Quantitative Methods	Core	15
4	BUMN051H4	Business Information Systems	Compulsory	15
4	BUMN138H4	Personal and Academic Skills for Success	Compulsory	15
4	BUMN149H4	Microeconomics for Business (Level 4)	Compulsory	15
4	BUMN144H4	Principles of Marketing (Undergraduate)	Compulsory	15
Year 2				
Level	Module Code	Module Name	Status*	Credits
5	MOMN033H5	Macroeconomics for Business	Compulsory	15
5	BUMN133S5	Financial Reporting (level 5)	Compulsory	30
5	BUMN134S5	Management Accounting (30 credits)	Compulsory	30
5	BUMN145S5	Financial Management (level 5)	Compulsory	30
5	MOMN018H5	Commercial Law for Business	Compulsory	15

<b>Year 3</b>				
Level	Module Code	Module Name	Status*	Credits
6	MOMN040H6	Taxation	Compulsory	15
6	MOMN042H6	Auditing	Compulsory	15
6	BUMN132H6	Accounting Theory	Compulsory	15
6	BUMN050S6	Applied Financial Management	Compulsory	30
6		Option modules - free choice from modules in the Department of Management	Optional	45
<b>4 Year Programme (part-time)</b>				
<b>Year 1</b>				
Level	Module Code	Module Name	Status*	Credits
4	BUMN077H4	Management Studies I	Core	15
4	BUMN078H4	Management Studies II	Core	15
4	BUMN131H4	Introduction to Accounting	Core	15
4	MOMN022H4	Quantitative Methods	Core	15
4	BUMN051H4	Business Information Systems	Compulsory	15
4	BUMN138H4	Personal and Academic Skills for Success	Compulsory	15
<b>Year 2</b>				
Level	Module Code	Module Name	Status*	Credits
4	BUMN149H4	Microeconomics for Business (Level 4)	Compulsory	15
4	BUMN144H4	Principles of Marketing (Undergraduate)	Compulsory	15
5	MOMN033H5	Macroeconomics for Business	Compulsory	15
5	MOMN018H5	Commercial Law for Business	Compulsory	15
5	BUMN133S5	Financial Reporting (level 5)	Compulsory	30
<b>Year 3</b>				
Level	Module Code	Module Name	Status*	Credits
5	BUMN134S5	Management Accounting (30 credits)	Compulsory	30
5	BUMN145S5	Financial Management (level 5)	Compulsory	30
6	MOMN040H6	Taxation	Compulsory	15
6	MOMN042H6	Auditing	Compulsory	15
<b>Year 4</b>				
Level	Module Code	Module Name	Status*	Credits
6	BUMN111S6	International Financial Management	Compulsory	30
6	BUMN050S6	Applied Financial Management	Compulsory	30
6		Option modules - free choice from modules in the Department of Management	Optional	30

**Status\***

CORE – Module must be taken and passed by student; COMPULSORY – Module must be taken, mark can be reviewed at sub-exam board; OPTIONAL – Student can choose to take this module

20	<b>Regulations</b>
	<ul style="list-style-type: none"> <li> <b>Admissions</b>            This programme adheres to the College Admissions Policy:  <a href="http://www.bbk.ac.uk/registry/policies/documents/admissions-policy.pdf">http://www.bbk.ac.uk/registry/policies/documents/admissions-policy.pdf</a> </li> <li> <b>Credit Transfer</b> </li> </ul>

	<p>Accredited Prior Learning will be considered in line with the College Policy on Accredited Prior Learning</p> <p><a href="http://www.bbk.ac.uk/registry/policies/documents/accreditation-prior-learning.pdf">http://www.bbk.ac.uk/registry/policies/documents/accreditation-prior-learning.pdf</a></p> <ul style="list-style-type: none"> <li>• <b>Programme Regulations</b> This programme adheres to the College Common Awards Scheme <a href="http://www.bbk.ac.uk/registry/policies/regulations">http://www.bbk.ac.uk/registry/policies/regulations</a></li> <li>• <b>Programme Specific Regulations (or not applicable)</b> N/A</li> </ul>
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21	<b>Student Attendance Framework – in brief</b>
	<p>The full version of the ‘Student Attendance Framework’ is available <a href="http://www.bbk.ac.uk/mybirkbeck/services/rules/Attendance-Framework.pdf">http://www.bbk.ac.uk/mybirkbeck/services/rules/Attendance-Framework.pdf</a> .</p> <p><b>Principle</b> Consistent and regular student attendance in class (or equivalent) promotes and affords student success. Inconsistent and irregular attendance is less likely to result in student success and is consistent with lower marks and degree classifications being achieved and awarded.</p> <p><b>Attendance expectation</b> Birkbeck, University of London expects you to consistently attend all timetabled sessions, including lectures, seminars, group and individual tutorials, learning support sessions, workshops, laboratories, field trips, inductions and demonstrations.</p> <p><b>E-Registers</b> All Birkbeck students are issued with student cards. Students are expected to take them to classes and to assessment venues and to present them to a member of staff if requested. This is for the purpose of identifying Birkbeck students.</p>

22	<b>Student Support and Guidance</b>
	<p>All Birkbeck students have access to a range of student support services, details can be found on our website here: <a href="http://www.bbk.ac.uk/mybirkbeck/services/facilities">http://www.bbk.ac.uk/mybirkbeck/services/facilities</a></p>

23	<b>Methods of Enhancing Quality and Standards</b>
	<p>The College has rigorous procedures in place for the monitoring and enhancing its educational provision. This includes regular monitoring of programmes drawing on feedback from various sources including external examiner's reports, student feedback, student achievement and progression data. In addition, departments are reviewed every four to five years through the internal review process that includes external input.</p> <p>For more information please see the Academic Standards and Quality website <a href="http://www.bbk.ac.uk/registry/about-us/operations-and-quality">http://www.bbk.ac.uk/registry/about-us/operations-and-quality</a></p>

Year of entry: 2020/21

24	<b>Programme Director</b>	Dr Karin Shields
25	<b>Start Date</b> ( <i>term/year</i> )	Part-time prior to 2008/09; Full time 2013
26	<b>Date approved by TQEC</b>	Part time prior to 2008/9; Full Time Spring 2012
27	<b>Date approved by Academic Board</b>	Part time prior to 2008/9; Full Time Summer 2012
28	<b>Date(s) updated/amended</b>	Mar 2023 (yr 4 p/t only)