

Programme Specification

1	Awarding body	University of London
2	Teaching Institution	Birkbeck College
3	Programme Title(s)	BSc Accounting and Management
4	Programme Code(s)	UBSACMNG_C (4-year part-time) UUBSACMN_C (3-year full-time)
5	UCAS code	NND4
6	Home Department	Management
7	Exit Award(s)	College Certificate of Continuing Education, Cert HE or Diploma HE
8	Duration of Study (number of years)	3 years, 4 years
9	Mode of Study	Full-time and part-time
10	Level of Award (FHEQ)	6
11	Other teaching depts or institution	N/A
12	Professional, Statutory Regulatory Body(PSRB) details	Some modules accredited by ICAEW, ACCA and CIMA for exemptions
13	<u>QAA Benchmark Group</u>	Accounting, Business and Management

14	Programme Rationale & Aims
	<p>Main Aims:</p> <ul style="list-style-type: none"> • to enable students to develop knowledge and understanding of the theory and practice of management and accounting; • to enable students to develop the skills required for the preparation of financial statements; • to provide a programme of part-time study that is appropriate for mature students who are in full time employment; • to enable students to develop an understanding of organisations, their management and the environments in which they operate; • to enable students to acquire quantitative skills that can be applied in the analysis of problems; • to enable students to develop a range of analytical skills that will enable them to challenge existing managerial and/or accounting practices; • to provide a context within which students can further develop their communication and interpersonal skills; and • to prepare students for lifelong learning. <p>Distinctive Features:</p> <p>Full-time and part-time, evening, face-to-face study, a range of teaching methods (lectures, tutorials, seminars involving case studies and formal presentations), various types of assignments (ranging from essays to mid-term tests), and unseen, formal examinations at the end of the academic term.</p>

15	Entry Criteria
	<p>For applicants who are studying or have recently studied a qualification with UCAS tariff equivalence, the entry requirement is normally a minimum of three 'A' levels with BBC, or equivalent to 112 UCAS tariff points (IB 24).</p> <p>Students may also be admitted as mature students based on their qualifications, skills, or relevant experience which may include:</p> <ul style="list-style-type: none"> - Any level 3 qualification (Such as A-level or Access to HE Diploma, NVQ Level 3 etc) - Relevant work experience <p>Applicants will normally be expected to have grade 'C' GCSE level English and Maths. Applicants who do not hold this level of qualification may be required to carry out a skills audit at a selection evening, which comprises Maths and English. This audit assesses an applicant's potential to cope with and benefit from a particular programme of study.</p> <p>Some applicants may be advised to take the Cert HE Management or Cert HE Introductory Studies (Business Pathway) or any Access to HE course or equivalent at a Further Education College before re-applying to the BSc Accounting and Management.</p> <p>Accredited Prior Learning will be considered in line with the College Policy.</p>
16	Learning Outcomes
	<p>Through the successful completion of this programme students will develop their intellectual capability through arguments and will acquire:</p> <ul style="list-style-type: none"> • the ability to question existing knowledge and approaches; • a critical appreciation of the subject matter; • improved communicative style; • more developed interpersonal skills; • quantitative skills that can be applied in the analysis of data and in problem solving; • the ability to work on an individual basis and in a small group; • conceptual and practical knowledge that can be used in the workplace; • the ability to relate theory and practice; • new insights into management issues and accounting and business decision-making; • supervisory and management skills through peer accountability and responsibility; • the ability to take on more challenges which will in turn lead to greater fulfilment; • the ability to analyse case studies in business organisations in the context of a range of theoretical literatures and practically apply the knowledge and skills acquired through the programme; • the ability to evaluate the quality of empirical evidence presented in both management reports and academic journal articles; • the ability to critically assess a body of knowledge and to extend the body of knowledge (via the dissertation/project); • the ability to independently design and conduct research projects; • the ability to work in a group: and • good presentation skills.

17	Learning, teaching and assessment methods
	<p>The programme of study has been designed so that as well as receiving information in the form of formal lectures, a student can take charge of their own learning by adopting a participative approach to learning. The tutorial/seminar sessions allow students to interact with their peers and develop insights into analysing and interpreting a wide and varied subject matter. Students will develop their intellectual capability through arguments; learn how to question existing knowledge and approaches; develop a critical appreciation of the subject matter; improve their communicative style; and develop their interpersonal skills.</p> <p>This programme is assessed through a range of assessment methods. Modules that emphasise the learning of numerical skills lean toward the use of mid-term tests coupled with unseen, formal examination at the end of each term. Mid-term tests are short tests set during the term and are designed to provide early feedback on performance. Other modules use individual or group presentations, written essays, or formal end of term examinations, as sole assessments or in combination. In the final year of studies, students may choose to independently design and complete a large written assignment, in the form of a research project/dissertation.</p>

18	Programme Structure
	<p>Description:</p> <p>This programme can be studied: full time over 3 years; part time over 4 years (equivalent to 75% intensity of full time). Two sets of degree structure, 3 and 4 year studies, are provided below.</p>

3 Year Full-Time Programme				
Year 1				
Level	Module Code	Module name	Credits	Status*
4	BUMN077H4	Management Studies I	15	Core
4	BUMN078H4	Management Studies II	15	Core
4	BUMN131H4	Introduction to Accounting	15	Core
4	MOMN022H4	Quantitative Methods	15	Core
4	BUMN051H4	Business Information Systems	15	Compulsory
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory
4	BUMN149H4	Microeconomics for Business (Level 4)	15	Compulsory
4	BUMN144H4	Principles of Marketing (Undergraduate)	15	Compulsory
Year 2				
Level	Module Code	Module name	Credits	Status*
5	MOMN033H5	Macroeconomics for Business	15	Compulsory
5	BUMN133S5	Financial Reporting (level 5)	30	Compulsory
5	BUMN134S5	Management Accounting (30 credits)	30	Compulsory
5	BUMN145S5	Financial Management (level 5)	30	Compulsory
5	MOMN018H5	Commercial Law for Business	15	Compulsory

Year 3				
Level	Module Code	Module name	Credits	Status*
6	MOMN069H6	Strategic Management (Undergraduate)	15	Compulsory
6	BUMN132H6	Accounting Theory	15	Compulsory
6	BUMN050S6	Applied Financial Management	30	Compulsory
6		Option modules - free choice from modules in the Department of Management	60	Option
4 Year Part-Time Programme				
Year 1				
Level	Module Code	Module name	Credits	Status*
4	BUMN077H4	Management Studies I	15	Core
4	BUMN078H4	Management Studies II	15	Core
4	BUMN131H4	Introduction to Accounting	15	Core
4	MOMN022H4	Quantitative Methods	15	Core
4	BUMN051H4	Business Information Systems	15	Compulsory
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory
Year 2				
Level	Module Code	Module name	Credits	Status*
4	BUMN144H4	Principles of Marketing (Undergraduate)	15	Compulsory
4	BUMN149H4	Microeconomics for Business (Level 4)	15	Compulsory
5	MOMN033H5	Macroeconomics for Business	15	Compulsory
5	MOMN018H5	Commercial Law for Business	15	Compulsory
5	BUMN133S5	Financial Reporting (level 5)	30	Compulsory
Year 3				
Level	Module Code	Module name	Credits	Status*
5	BUMN134S5	Management Accounting (30 credits)	30	Compulsory
5	BUMN145S5	Financial Management (level 5)	30	Compulsory
6	MOMN069H6	Strategic Management (Undergraduate)	15	Compulsory
6		Option modules - free choice from modules in the Department of Management	15	Option
Year 4				
Level	Module Code	Module name	Credits	Status*
6	BUMN111S6	International Financial Management	30	Compulsory
6	BUMN050S6	Applied Financial Management	30	Compulsory
6		Option modules - free choice from modules in the Department of Management	30	Option

19	Regulations <ul style="list-style-type: none"> Admissions This programme adheres to the College Admissions Policy http://www.bbk.ac.uk/registry/policies/documents/admissions-policy.pdf Please also see section 15 above for programme specific information. Credit Transfer Accredited Prior Learning will be considered in line with the College Policy on Accredited Prior Learning http://www.bbk.ac.uk/mybirkbeck/services/rules/AccreditedPriorLearning.pdf Programme Regulations This programme adheres to the College Common Awards Scheme http://www.bbk.ac.uk/registry/policies/regulations Programme Specific Regulations (or not applicable) Students who successful complete the FD in Management may progress to year 3 of the BSc Accounting and Management.
20	Student Attendance Framework – in brief <p>The full version of the ‘Student Attendance Framework’ is available http://www.bbk.ac.uk/mybirkbeck/services/rules/Attendance-Framework.pdf .</p> <p>Principle Consistent and regular student attendance in class (or equivalent) promotes and affords student success. Inconsistent and irregular attendance is less likely to result in student success and is consistent with lower marks and degree classifications being achieved and awarded.</p> <p>Attendance expectation Birkbeck, University of London expects you to consistently attend all timetabled sessions, including lectures, seminars, group and individual tutorials, learning support sessions, workshops, laboratories, field trips, inductions and demonstrations.</p> <p>E-Registers All Birkbeck students are issued with student cards. Students are expected to take them to classes and to assessment venues and to present them to a member of staff if requested. This is for the purpose of identifying Birkbeck students.</p>
21	Student Support and Guidance <p>All Birkbeck students have access to a range of student support services, details can be found on our website here: http://www.bbk.ac.uk/mybirkbeck/services/facilities</p>

22	Methods of Enhancing Quality and Standards
	<p>The College has rigorous procedures in place for the monitoring and enhancing its educational provision. This includes regular monitoring of programmes drawing on feedback from various sources including external examiner's reports, student feedback, student achievement and progression data. In addition, departments are reviewed every four to five years through the internal review process that includes external input.</p> <p>For more information please see the Academic Standards and Quality website http://www.bbk.ac.uk/registry/about-us/operations-and-quality</p>

23	Programme Director	Dr Julian Sims
24	Start Date (<i>term/year</i>)	October 1992 part time 4 years; October 2013 full time 3 year
25	Date approved by TQEC	Summer 1992
26	Date approved by Academic Board	Summer 1992
27	Date(s) updated/amended	March 2023 (adjustment to p/t year 4)