

Programme Specification

1	Awarding body	University of London
2	Teaching Institution	Birkbeck College
3	Programme Title(s)	BSc Accounting and Management with Finance
4	Programme Code(s)	UUBSACMF_C (Full-Time) UBSACMGF_C (Part-Time)
5	UCAS code	N423
6	Home Department	Management
7	Exit Award(s)	College Certificate, Cert HE Certificate or Cert HE Diploma
8	Duration of Study (number of years)	3 years, 4 years
9	Mode of Study	Full-time and part-time
10	Level of Award (FHEQ)	6
11	Other teaching depts or institution	N/A
12	Professional, Statutory Regulatory Body(PSRB) details	CFA UK Investment Management Certificate ADVANTAGE PARTNER Status (https://secure.cfauk.org/qualifications/index.html) Some modules accredited by ICAEW, ACCA and CIMA for exemptions
13	<u>QAA Benchmark Group</u>	Accounting; Business and Management

14	Programme Rationale & Aims
	<p>Main Aims:</p> <ul style="list-style-type: none"> • to provide a course of part time study in accounting and finance that is appropriate for part time students who are in full time employment • to enable students to develop knowledge and understanding of the theory and practice of accounting • to enable students to interpret complex material and relate theory to practice in a number of subject areas in the field of accounting • to enable students to develop a range of analytical skills that will enable them to critically appraise and challenge existing accounting practices • to enable students to develop the skills required for the preparation of financial statements from the transactions of the reporting entity • to enable students to develop an understanding of organisations and how decisions are made in organisations • to enable students to acquire quantitative skills that can be applied in the analysis of management and accounting problems. • to provide a context within which students can further develop their communication and interpersonal skills • to encourage lifelong learning

	<p>Distinctive Features:</p> <p>Full-time and part-time, evening, face-to-face study, a range of teaching methods (lectures, tutorials, seminars involving case studies and formal presentations), various types of assignments (ranging from essays to mid-term tests), and unseen, formal examinations at the end of the academic term.</p>
15	<p>Entry Criteria</p> <p>For applicants who are studying or have recently studied a qualification with UCAS tariff equivalence, the entry requirement is normally a minimum of three 'A' levels with BBC, or equivalent to 112 UCAS tariff points.</p> <p>All other students may be admitted as mature students based on their qualifications, skills, or relevant experience which may include:</p> <ul style="list-style-type: none"> - Any level 3 qualification (Such as A-level or Access to HE Diploma, NVQ Level 3 etc) - Relevant work experience <p>Applicants will normally be expected to have grade 'C' GCSE level English and Maths. Applicants who do not hold this level of qualification may be required to carry out a skills audit at a selection evening, which comprises Maths and English. This audit assesses an applicant's potential to cope with and benefit from a particular programme of study.</p>
16	<p>Learning Outcomes</p> <p>With the successful completion of this programme will develop their intellectual capability through arguments and students will acquire:</p> <ul style="list-style-type: none"> • the ability to question existing knowledge and approaches; • a critical appreciation of the subject matter; • improved communicative style; • more developed interpersonal skills; • quantitative skills that can be applied in the analysis of data and in problem solving; • the ability to work on an individual basis and in a small group; • conceptual and practical knowledge that can be used in the workplace; • the ability to relate theory and practice; • new insights into accounting and finance decision-making; • supervisory and management skills through peer accountability and responsibility; • the ability to take on more challenges which will in turn lead to greater fulfilment; • the ability to analyse case studies in business organisations in the context of a range of theoretical literatures and practically apply the knowledge and skills acquired through the programme; • the ability to evaluate the quality of empirical evidence presented in both management reports and academic journal articles; • the ability to critically assess a body of knowledge and to extend the body of knowledge (via the dissertation/project); • the ability to independently design and conduct research projects;

	<ul style="list-style-type: none"> the ability to work in a group: and good presentation skills.
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17	Learning, teaching and assessment methods
	<p>The programme of study has been designed so that as well as receiving information in the form of formal lectures, a student can take charge of their own learning by adopting a participative approach to learning. The tutorial/seminar sessions allow students to interact with their peers and develop insights into analysing and interpreting a wide and varied subject matter. Students will develop their intellectual capability through arguments; learn how to question existing knowledge and approaches; develop a critical appreciation of the subject matter; improve their communicative style; and develop their interpersonal skills.</p> <p>This programme is assessed through a range of assessment methods. Modules that emphasise the learning of numerical skills lean toward the use of mid-term tests coupled with unseen, formal examination at the end of each term. Mid-term tests are short tests set during the term and are designed to provide early feedback on performance. Other modules use individual or group presentations, written essays, or formal end of term examinations, as sole assessments or in combination. In the final year of studies, students independently design and complete a large written assignment, in the form of a research project/dissertation.</p>

18	Programme Structure
	<p>Description:</p> <p>This programme can be studied: full time over 3 years; and part time over 4 years (equivalent to 75% intensity of full time). Two sets of degree structure, 3 year and 4 year, are provided below.</p>

3 year full-time programme				
Year 1				
Level	Module Code	Module name	Status	Credits
4	BUMN077H4	Management Studies I	Core	15
4	BUMN078H4	Management Studies II	Core	15
4	BUMN131H4	Introduction to Accounting	Core	15
4	MOMN022H4	Quantitative Methods	Core	15
4	BUMN051H4	Business Information Systems	Compulsory	15
4	BUMN138H4	Personal and Academic Skills for Success	Compulsory	15
4	BUMN149H4	Microeconomics for Business (Level 4)	Compulsory	15
4	BUMN144H4	Principles of Marketing (Undergraduate)	Compulsory	15
Year 2				
Level	Module Code	Module name	Status	Credits
5	MOMN033H5	Macroeconomics for Business	Compulsory	15
5	BUMN133S5	Financial Reporting (level 5)	Compulsory	30
5	BUMN134S5	Management Accounting (30 credits)	Compulsory	30
5	BUMN145S5	Financial Management (level 5)	Compulsory	30
5	MOMN018H5	Commercial Law for Business	Compulsory	15

Year 3				
Level	Module Code	Module name	Status	Credits
6	MOMN069H6	Strategic Management (Undergraduate)	Compulsory	15
6		Option modules - from closed list, see below	Optional	60
6		Option modules - free choice from modules in the Department of Management	Optional	45

4 year part-time programme**Year 1**

Level	Module Code	Module name	Status	Credits
4	BUMN077H4	Management Studies I	Core	15
4	BUMN078H4	Management Studies II	Core	15
4	BUMN131H4	Introduction to Accounting	Core	15
4	MOMN022H4	Quantitative Methods	Core	15
4	BUMN051H4	Business Information Systems	Compulsory	15
4	BUMN138H4	Personal and Academic Skills for Success	Compulsory	15

Year 2

Level	Module Code	Module name	Status	Credits
4	BUMN144H4	Principles of Marketing (Undergraduate)	Compulsory	15
4	BUMN149H4	Microeconomics for Business (Level 4)	Compulsory	15
5	MOMN033H5	Macroeconomics for Business	Compulsory	15
5	MOMN018H5	Commercial Law for Business	Compulsory	15
5	BUMN133S5	Financial Reporting (level 5)	Compulsory	30

Year 3

Level	Module Code	Module name	Status	Credits
5	BUMN134S5	Management Accounting (30 credits)	Compulsory	30
5	BUMN145S5	Financial Management (level 5)	Compulsory	30
6	MOMN069H6	Strategic Management (Undergraduate)	Compulsory	15
6		Option modules - free choice from modules in the Department of Management	Optional	15

Year 4

Level	Module Code	Module name	Status	Credits
6		Option modules - from closed list, see below	Optional	60
6		Option modules - free choice from modules in the Department of Management	Optional	30

Indicative list of modules for closed options:

6	BUMN050S6	Applied Financial Management	Optional	30
6	BUMN111S6	International Financial Management	Optional	30
6	EMEC027S6	International Finance	Optional	30
6	EMEC028S6	Portfolio Management	Optional	30

19	Regulations
	Admissions This programme adheres to the College Admissions Policy

	<p>http://www.bbk.ac.uk/registry/policies/documents/admissions-policy.pdf Please also see section 15 for programme specific admissions information.</p> <p>Credit Transfer Accredited Prior Learning will be considered in line with the College Policy on Accredited Prior Learning http://www.bbk.ac.uk/mybirkbeck/services/rules/AccreditedPriorLearning.pdf</p> <p>Programme Regulations This programme adheres to the College Common Awards Scheme http://www.bbk.ac.uk/registry/policies/regulations</p> <p>Programme Specific Regulations Students who successfully complete the FD in Management may progress to year 3 of the BSc Accounting and Management with Finance if they have a mark of 60 or more in Management Economics 1 and 2.</p>
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20	Student Attendance Framework – in brief
	<p>The full version of the ‘Student Attendance Framework’ is available http://www.bbk.ac.uk/mybirkbeck/services/rules/Attendance-Framework.pdf .</p> <p>Principle Consistent and regular student attendance in class (or equivalent) promotes and affords student success. Inconsistent and irregular attendance is less likely to result in student success and is consistent with lower marks and degree classifications being achieved and awarded.</p> <p>Attendance expectation Birkbeck, University of London expects you to consistently attend all timetabled sessions, including lectures, seminars, group and individual tutorials, learning support sessions, workshops, laboratories, field trips, inductions and demonstrations.</p> <p>E-Registers All Birkbeck students are issued with student cards. Students are expected to take them to classes and to assessment venues and to present them to a member of staff if requested. This is for the purpose of identifying Birkbeck students.</p>

21	Student Support and Guidance
	All Birkbeck students have access to a range of student support services, details can be found on our website here: http://www.bbk.ac.uk/mybirkbeck/services/facilities

22	Methods of Enhancing Quality and Standards
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Year of entry: 2020/21

	<p>The College has rigorous procedures in place for the monitoring and enhancing its educational provision. This includes regular monitoring of programmes drawing on feedback from various sources including external examiner's reports, student feedback, student achievement and progression data. In addition, departments are reviewed every four to five years through the internal review process that includes external input.</p> <p>For more information please see the Academic Standards and Quality website http://www.bbk.ac.uk/registry/about-us/operations-and-quality</p>
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23	Programme Director	Dr Ellen Pei-yi Yu
24	Start Date (<i>term/year</i>)	October 1992 part time 4 years; October 2013 part time 6 years and full time
25	Date approved by TQEC	Pre 1992
26	Date approved by Academic Board	Pre 1992
27	Date(s) updated/amended	November 2018