

Programme Specification

| 1 | Awarding body | Universi | ty of Lor | ndon | | | |
|----|---|--|----------------------------------|----------|----------|----|----------------|
| 2 | Teaching Institution | Birkbec | k College |) | | | |
| 3 | Programme Title(s) | Cert HE | Culture | and Lan | guage | | |
| За | Programme Pathway Title | French / German / Italian / Japanese / Spanish | | | panish | | |
| 4 | Programme Code(s) | UEHCUL | .LG | | | | |
| 5 | UCAS code | N/A | | | | | |
| 6 | Home Department | Cultures | and Lan | guages | | | |
| 7 | Exit Award(s) | N/A | | | | | |
| 8 | Duration of Study (number of years) | 2 years | | | | | |
| 9 | Mode of Study | FT | | PT | х | DL | |
| 10 | Level of Award (FHEQ) | 4 | | | | • | |
| 11 | Other teaching depts or institution | Dept of | Applied Film, Me History o | dia and | | | nications S |
| 12 | Professional, Statutory Regulatory Body(PSRB) details | N/A | | | | | |
| 13 | QAA Benchmark Group | Languag | es, Cultu | ires and | Societie | es | |

¹⁴ Programme Rationale & Aims

This programme, offering part-time, evening, face-to-face study, allows students to take two language modules reaching a minimum exit level of Stage 2 in the target language (Common European Framework of Reference for Language (CEFR), Level B1, and Japanese Language Proficiency Test (JLPT) N5-N4) and a maximum exit level of Stage 4 (CEFR, Level C1, JLPT N3) in their target language at the end of a two-year period of study, depending on entry level. Students will also study cultural modules relevant to their language choice, either through the medium of that language, or in English. The programme is a modular enrolment Cert HE.

More specifically we aim to:

- 1. Offer a balanced Cert HE programme in the evening that enables students to develop their language skills and engage analytically with various dimensions of their chosen culture.
- 2. Provide access to learning and curricula appropriate for students with a range of traditional and non-traditional educational backgrounds, including European and international students.
- 3. Enable our students to develop independent critical thinking and judgement.
- 4. Develop a range of subject-specific and transferable skills, particularly conceptual, analytical, and communication skills, including the ability to write lucid, logical, and well-structured prose in English. To these should be added appropriate IT skills and confidence to engage with evolving media.



Further distinctive features:

- 1. We are particularly well-known for the strength of our language teaching-provision.
- 2. The flexibility of our language pathways means that students can enter the programme at three different language levels, from beginners to upper intermediate, for their chosen language.
- 3. The relatively high proportion of native or near-native competency level students who study in the Department not only enriches all students' learning experience through shared experience and discussion, but also strengthens the target language atmosphere we endeavour to create in our classes and social activities. Our active French, German, Iberian and Latin American societies, run by the students, also play an active role in these endeavours.
- 4. We offer a varied range of modules introducing students to the cultures of the French-, German-, Italian-, Japanese-speaking and Iberian & Latin American worlds.

¹⁵ Entry Criteria

No prior knowledge of the target language or culture is required. Students who have recently taken qualifications with a UCAS tariff equivalence require a minimum of two A-Levels or equivalent. All other students may be admitted as mature students on the basis of other indicators such as employment criteria, skills required or relevant experience. Students may enter the programme with skills in their target language from beginners to upper intermediate. With the exception of complete beginners, all students are asked to complete a language placement exercise.

Students may not take the final competency level language module (level 6) in their target language on this programme (ie French 5, German 5 etc are not available).

(Note – this is a modular enrolment Cert HE.)

16 Learning Outcomes

Subject Specific (French, German, Italian and Spanish pathways):

A. Use of the target language

1. Our European language courses have been mapped to the Common European Framework of Reference for Language (CEFR) as follows:

Stage 1 A1-A2

Stage 2 B1

Stage 3 B2

Stage 4 C

The aims and objectives for each of these stages are defined for each corresponding module.



- 2. Communicate in a manner appropriate to the level of competence reached, maintaining a degree of grammatical accuracy, in the target language, with competent or native speakers.
- 3. Be able to exploit for a variety of purposes and, as appropriate, to contextualise a broad range of materials in written or spoken form appropriate to the level of language attained.

B. Explicit knowledge of language

4. Demonstrate some knowledge and effective understanding of the structures, registers and, as appropriate, varieties of form of the target language.

C. Knowledge of related studies

- 5. Demonstrate an ability critically to evaluate through appropriate methodologies one or more aspects of the arts, cultures, histories, institutions or linguistic situation of the societies of countries using the target language.
- Demonstrate some knowledge and, using appropriate methodologies, a critical understanding of the relevant cultures and societies gained through one or more of the creative media of the target language

D. Intercultural awareness and understanding

- 7. Demonstrate a reasoned awareness and critical understanding of one or more cultures and societies, other than the student's own.
- 8. Demonstrate an ability to describe, analyse and evaluate the similarities and dissimilarities of one or more target cultures or societies in comparison with the student's own.

Intellectual:

- 9. Identify and describe problems and to devise effective strategies for their resolution.
- 10. Demonstrate a reasoned awareness and critical understanding.

Practical:

See Subject-specific skills, plus the following:

- 11. Gather, process and evaluate critically information from a variety of paper, audiovisual and electronic sources.
- 12. Use IT effectively, both as a means of communication and as an aid to learning.

Personal and Social;

- 13. Communicate information, ideas and arguments cogently and coherently both orally and in writing with due regard to the target audience.
- 14. Be responsive to the discipline of working with others and to work effectively as part of a team.
- 15. Be an effective and self-aware independent learner.

Subject Specific (Japanese pathway):

A. Use of the target language



1. Our Japanese language courses have been mapped on to the Japanese Language Proficiency Test (JLPT) as follows:

Stage 1 N5

Stage 2 N5-N4

Stage 3 N4

Stage 4 N3

- 2. Japanese language skills necessary to communicate in a variety of everyday social and work situations with a reasonable level of accuracy, and to read and write Japanese at a basic level of competency.
- 3. A critical understanding of the key moments and basic concepts in the cultural/social history of modern Japan.

Intellectual:

4. Analytical and critical skills as well as an ability to work with theoretical arguments.

Practical:

- 5. Development of basic Japanese language skills to communicate in a wide range of personal and social domains.
- 6. Development of language learning skills.

Personal and Social:

- 7. Ability to study independently and with a variety of media.
- 8. Engagement in constructive critical debate with peers, teamwork ability through group tasks in class.

17 Learning, teaching and assessment methods

French, German, Italian and Spanish pathways:

Learning and teaching methods vary between Language modules and 'Content' modules, but in all cases the programme builds on tried and tested methods, and the collective experience and expertise deployed in existing modules within the Department of Cultures and Languages.

- Classes (90 minutes) adopt a mixed-mode delivery, part lecture, part student activity
 either singly or in small groups, part open discussion. The range of methods
 deployed is effective in retaining students' attention after a day's work. Varied use is
 made of the full range of available support materials and technologies, including
 Moodle. Supervised group and pair-work and short student presentations serve to
 vary the pace of classroom activity. Presentations also offer the opportunity for
 formative feedback, and may be used to prepare a written assignment.
- Language classes are 3 hours long. Activities are varied and are designed to promote student participation. Assessment takes place at regular intervals throughout the academic year and takes a variety of forms as appropriate to the language-level of the module, including in-class tests, oral presentations, essays and other written tasks.



 Assessment for 'content' modules is via a combination of assessed essays and in class tests.

Japanese pathways:

Learning and Teaching:

- All of the language modules employ a task-driven syllabus, which serves to promote
 the four language skills (listening, speaking, reading, and writing). Students will be
 exposed to a variety of authentic materials (including written and audio/visual
 texts), and competency developed through a range of activities including individual,
 pair, and group work.
- In order to acquire a sound, critical understanding of key aspects of modern
 Japanese society and culture, students will be introduced to a range of analytical
 approaches which draw on methodologies from cultural, literary, media, and film
 studies. They will explore a variety of cultural products within their historical and
 social contexts. Learning activities include the detailed study of historical and
 cultural texts in various media; seminar presentations and essay writing; and group
 work.

Assessment:

Language course assessment

Japanese language modules are assessed by a combination of coursework assignments (55%) throughout the year, a final examination (40%) at the end of the academic year, and attendance (5%). The assessment of both coursework and final examination follows the criteria set out by undergraduate regulations and the Japanese Language Proficiency Test (JLPT): They cover all four skills (listening, speaking, reading, and writing) as practised in class and are designed to reflect the learning outcomes set above.

The combination of coursework assessment and final examination is designed to monitor students' progression in their language acquisition over the year, and enables students to accumulate marks for their study efforts.

Content course assessment : as for the other languages

18 | Programme Description

This programme offers students the opportunity to pursue their study of their chosen language (select one of: French, German, Italian, Japanese and Spanish) and culture as a fully accredited Certificate of higher Education. It aims to provide students with a good grounding in their target language and a critical understanding of key aspects and concepts in the associated societies and cultures.

If you work in an international or multicultural setting, you'll feel much more confident about your linguistic ability and your understanding of the cultures associated with the language of your choice.

Students who successfully complete this course are eligible to apply for any degree programme which has their target language as a component.

Each of the target languages has three possible pathways through the programme, depending on language-entry level.



Pathway A: Entry level French/German/Italian/Japanese/Spanish 1

Students take one further language module, the relevant compulsory level 4 content module and 30 credits at Level 5 chosen from the content modules offered on the BA programmes (see list below). In total students take 90 credits at Level 4 and 30 credits at Level 5.

Pathway B: Entry level French/German/Italian/ Japanese/Spanish 2

Students of **French, German, Italian or Spanish** take one further language module, the relevant compulsory level 4 content module and 30 credits at Level 4 chosen from the content modules offered on the BA programmes (see list below). In total students take 90 credits at Level 4 and 30 credits at Level 5.

Students of **Japanese** take one further language module, Rethinking Japan (Level 4), and 30 credits at Level 5 selected from the options listed below. In total students take 60 credits at Level 4 and 60 credits at Level 5.

Pathway C: Entry level French/German/Italian/ Japanese/Spanish 3

Students of **French, German, Italian or Spanish** take one further language module, the relevant compulsory level 4 content module and another 30 credits at Level 4 chosen from the optional content modules offered on the BA programmes (see list below). In total students take 60 credits at Level 4 and 60 credits at Level 5.

Students of **Japanese** take one further language module, Rethinking Japan (Level 4), and 30 credits at Level 5 selected from the options listed below. In total students take 30 credits at Level 4 and 90 credits at Level 5.

Content modules can be taken as follows. All Level 4 modules are offered every year, alongside a balanced range of the following Level 5 options:

French:

Imagining France: An Introduction to French Studies (Level 4; 30 credits)

French Cinema: History, Practice, Analysis (Level 5; 30 credits)

French Thought: from the Renaissance to Postmodernity (Level 5; 30 credits) Masterpieces of French Literature and Culture from the Eighteenth Century to

Postmodernity (Level 5) (Level 5; 30 credits)

Contemporary French Literature (Level 5; 15 credits)

Dreaming the Self: Enlightenment to Romanticism (Level 5; 15 credits)
Reading the Signs: Text and Image in French Culture (Level 5; 30 credits)

German:

Cultural Perspectives on German History (Level 4; 30 credits)

Transformation, Transgression and Tradition: German Literature from the 18th to the 21st Century (Level 5; 30 credits)

The Emergence of the German Nation State in the 'Long' Nineteenth Century (1770-1914) (Level 5; 15 credits)

The Weimar Republic (Level 5; 15 credits)

The Twentieth Century German Novel (Level 5; 15 credits)

Literature and Society since 1945 (Level 5; 15 credits)

The German Novelle (Level 5; 15 credits)

German History 1945 to 1990: From Occupation to Reunification (Level 5; 15 credits)

German Film: Nation and Identity (Level 5; 15 credits)
Culture in the Weimar Republic (Level 5; 15 credits)



The Age of Goethe (Level 5; 15 credits)

Die deutschsprachige Presse (Level 5; 15 credits)

The Nazi Regime (Level 5; 15 credits)

Italian:

Introduction to Italian Culture (Levels 4 & 5, 30 credits)

Sex, survival and la dolce vita: Neorealist to Contemporary Italian Film (Level 5, 30 credits)

Other relevant modules are offered from the BA History of Art syllabus

Japanese (all 30 credits)

Rethinking Japan: Introduction to Modern Japanese Society and Culture (Levels 4 & 5)

Popular Culture in Japan and East Asia (Level 5)

Theorising Japanese Cinema (Level 5)

Spanish

Studying the Hispanic, Luso-Brazilian and Native American Worlds (Level 4; 30 credits)

Introduction to Hispanic Studies (Level 4; 30 credits)

Approaches to Spanish Culture and Society (Level 5; 30 credits)

The Latin American Novel (Level 5; 30 credits)

Latin American Film (Level 5; 30 credits)

Survey of 20th Century Spanish Film (Level 5; 30 credits)

Power and Control in Spanish Golden Age Art (Level 5; 30 credits)

Comparative 'culture' optional modules (all 30 credits)

Understanding Culture: Language and Texts (Level 4)

Reading Transnational Cultures (Level 5)

Representations of Love, Desire and Sexuality (Level 5; 30 credits)

Film and Politics (Level 5; 30 credits)

Post-War: Key Themes in Comparative European History since 1945 (Level 5; 30 credits)

19 Programme Structure

Part-Time programme:

FRENCH Pathway A: Entry Level Language 1

Year 1

| Level | Module Code | Module Title | Credits | Status* |
|-------|-------------|------------------|---------|------------|
| 4 | AREL062S4 | French 1 | 30 | Core |
| 4 | LNLN022S4 | Imagining France | 30 | Compulsory |

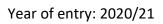
Year 2

| Level | Module Code | Module Title | Credits | Status* |
|-------|-------------|---|---------|---------|
| 4 | AREL067S4 | French 2 | | Core |
| 5 | | One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) | 30 | Option |

FRENCH Pathway B: Entry Level Language 2

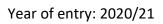
Year 1

| Level | Module Code | Module Title | Credits | Status* |
|-------|-------------|--------------|---------|---------|
| | | | | |



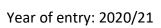


| 4 | AREL067S4 | French 2 | 30 | Core |
|------------------------------|--|---|---------------------------|---------------------------|
| 4 | LNLN022S4 | Imagining France | | Compulsory |
| 4 | LINLINUZZ34 | Imagining France 30 Compuls | | Compuisory |
| Year 2 | 2 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 5 | AREL070S5 | French 3 | 30 | Core |
| 4 | LNLN021S4 | Understanding Culture OR | 30 | Option |
| | LNLN026S4 | Approaches to Language | | |
| FRENC | CH Pathway C: E | Entry Level Language 3 | | |
| Year 1 | 1 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 5 | AREL070S5 | French 3 | 30 | Core |
| 4 | LNLN022S4 | Imagining France | 30 | Compulsory |
| Year 2 | 2 | | • | |
| Level | Module Code | Module Title | Credits | Status* |
| 5 | ARELO71S5 | French 4 | 30 | Core |
| 4 | LNLN021S4 | Understanding Culture OR | 30 | Option |
| | LNLN026S4 | Approaches to Language | | |
| GERM | 1AN Pathway A: | Entry Level Language 1 | | |
| Year 1 | 1 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 4 | AREL065S4 | German 1 | 30 | Core |
| 4 | AREL042S4 | Cultural Perspectives on German History 30 Compu | | Compulsory |
| Year 2 | 2 | | | |
| Level | | | | |
| | Module Code | Module Title | Credits | Status* |
| 4 | | Module Title German 2 | Credits 30 | Status* |
| 5 | Module Code | German 2 One 30 credit or two 15 credit Level 5 content | | |
| | Module Code | German 2 | 30 | Core |
| 5 | Module Code AREL074S4 | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the | 30 | Core |
| 5 | Module Code AREL074S4 AN Pathway B: | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) | 30 | Core |
| 5 GERM | Module Code AREL074S4 JAN Pathway B: | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) | 30 | Core |
| 5 GERM Year 1 | Module Code AREL074S4 AN Pathway B: | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) Entry Level Language 2 | 30 | Core Option |
| GERM Year 1 | Module Code ARELO74S4 AN Pathway B: Module Code | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) Entry Level Language 2 Module Title | 30 30 Credits | Core Option Status* |
| GERM Year 1 Level | Module Code ARELO74S4 AN Pathway B: Module Code ARELO74S4 ARELO74S4 | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) Entry Level Language 2 Module Title German 2 | 30 30 Credits 30 | Core Option Status* Core |
| GERM Year 1 Level 4 | Module Code ARELO74S4 AN Pathway B: Module Code ARELO74S4 ARELO74S4 | German 2 One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) Entry Level Language 2 Module Title German 2 | 30 30 Credits 30 | Core Option Status* Core |



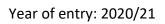


| Level | Module Code | Module Title | Credits | Status |
|--------|--|--|---------|--------------|
| Year 1 | 1 | | | |
| | | Entry Level Language 3 | | |
| | LNLN026S4 | Approaches to Language | | |
| 4 | LNLN021S4 | Understanding Culture OR | 30 | Option |
| 5 | ARCL041S5 | Italian 3 | 30 | Core |
| Level | Module Code | Module Title | Credits | Status |
| Year 2 | 2 | | | |
| 4 | ARCL044S4 | Introduction to Italian Culture | 30 | Compulsory |
| 4 | ARCL040S4 | Italian 2 | 30 | Core |
| Level | Module Code | Module Title | Credits | Status |
| Year 1 | 1 | | | |
| ITALIA | AN Pathway B: I | Entry Level Language 2 | | |
| | modules from those offered on the corresponding option programme (above) | | | |
| 5 | | One 30 credit or two 15 credit Level 5 content | 30 | Option |
| 4 | ARCL040S4 | Italian 2 | 30 | Core |
| Level | Module Code | Module Title | Credits | Status |
| Year 2 | 2 | | | |
| 4 | ARCL044S4 | Introduction to Italian Culture 30 Com | | Compulsory |
| 4 | ARCL039S4 | Italian 1 | 30 | Core |
| Level | Module Code | Module Title | Credits | Status* |
| Year 1 | - - | | T | |
| | | Entry Level Language 1 | | |
| | LNLN026S4 | Approaches to Language | | |
| 4 | LNLN021S4 | Understanding Culture OR | 30 | Option |
| 5 | AREL078S5 | German 4 | 30 | Core |
| Level | Module Code | Module Title | Credits | Status* |
| Year 2 | 2 | | | |
| 4 | AREL042S4 | Cultural Perspectives on German History | 30 | Compulsory |
| 5 | AREL077S5 | German 3 | 30 | Core |
| Level | Module Code | Module Title | Credits | Status* |
| Year 1 | | | | |
| GFRN | IAN Pathway C: | Entry Level Language 3 | | |
| | LNLN026S4 | Approaches to Language | | . |
| 4 | LNLN021S4 | Understanding Culture OR | 30 | Option |





| 5 | ARCL041S5 | Italian 3 | 30 | Core | | |
|--------|--|---|---------|------------|--|--|
| 4 | ARCL044S4 | Introduction to Italian Culture | 30 | Compulsory | | |
| Year 2 | Year 2 | | | | | |
| Level | Module Code | Module Title | Credits | Status* | | |
| 5 | ARCL042S5 | Italian 4 | 30 | Core | | |
| 4 | LNLN021S4 LNLN026S4 | Understanding Culture OR Approaches to Language | 30 | Option | | |
| JAPAI | | : Entry Level Language 1 | | | | |
| Year 1 | <u> </u> | | | | | |
| Level | Module Code | Module Title | Credits | Status* | | |
| 4 | ARMC161S4 | Japanese 1 | 30 | Core | | |
| 4 | LNLN023S4 | Rethinking Japan: Introduction to Modern Japanese Society and Culture | 30 | Core | | |
| Year 2 | 2 | and control | | | | |
| Level | Module Code | Module Title | Credits | Status* | | |
| 4 | ARMC164S4 | Japanese 2 | 30 | Core | | |
| 5 | | One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) | | Option | | |
| JAPAI | JAPANESE Pathway B: Entry Level Language 2 | | | | | |
| Year 1 | I. | | | | | |
| Level | Module Code | Module Title | Credits | Status* | | |
| 4 | ARMC164S4 | Japanese 2 | 30 | Core | | |
| 4 | LNLN023S4 | Rethinking Japan: Introduction to Modern 30 Japanese Society and Culture | | Core | | |
| Year 2 | 2 | | | | | |
| Level | Module Code | Module Title | Credits | Status* | | |
| 5 | ARMC165S5 | Japanese 3 | 30 | Core | | |
| 5 | | One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) | 30 | Option | | |
| JAPAN | NESE Pathway C | : Entry Level Language 3 | | | | |
| Year 1 | | | | | | |
| Level | Module Code | Module Title | Credits | Status* | | |
| 5 | ARMC165S5 | Japanese 3 | 30 | Core | | |
| 4 | LNLN023S4 | Rethinking Japan: Introduction to Modern Japanese Society and Culture | 30 | Core | | |
| Year 2 | | | 1 | | | |
| Level | Module Code | Module Title | Credits | Status | | |





| 5 | ARMC166S5 | Japanese 4 30 | | Core |
|----------------|-----------------------|---|------------|------------|
| 5 | | One 30 credit or two 15 credit Level 5 content modules from those offered on the | | Option |
| | | corresponding option programme (above) | | |
| SPAN | ISH Pathway A: | Entry Level Language 1 | | |
| Year 2 | 1 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 4 | ARIB106S4 | Spanish 1 30 | | Core |
| 4 | LNLN016S4 | Studying the Hispanic, Luso-Brazilian and Native American Worlds | 30 | Compulsory |
| Year 2 | 2 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 4 | ARIB115S4 | Spanish 2 | 30 | Core |
| 5 | | One 30 credit or two 15 credit Level 5 content modules from those offered on the corresponding option programme (above) | 30 | Option |
| SPAN | ISH Pathway B: | Entry Level Language 2 | • | |
| Year 1 | 1 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 4 | ARIB115S4 | Spanish 2 | 30 | Core |
| 4 | LNLN016S4 | Studying the Hispanic, Luso-Brazilian and Native American Worlds | 30 | Compulsory |
| Year 2 | 2 | | - L | |
| Level | Module Code | Module Title | Credits | Status* |
| 5 | ARIB118S5 | Spanish 3 | 30 | Core |
| 4 | LNLN021S4 | Understanding Culture OR | 30 | Option |
| | LNLN026S4 | Approaches to Language | | • |
| SPAN | ISH Pathway C: | Entry Level Language 3 | I. | |
| Year 1 | 1 | | | |
| Level | Module Code | Module Title | Credits | Status* |
| 5 | ARIB118S5 | Spanish 3 | 30 | Core |
| 4 | LNLN016S4 | · . | | Compulsory |
| Year 2 | 2 | | | |
| reur 2 | | | | * |
| Level | Module Code | Module Title | Credits | Status* |
| | Module Code ARIB119S5 | Module Title Spanish 4 | Credits 30 | Core |
| Level | | Spanish 4 | | Core |
| Level 5 | ARIB119S5 | | 30 | |



20 Regulations

Admissions

This programme adheres to the College Admissions Policy: http://www.bbk.ac.uk/registry/policies/documents/admissions-policy.pdf

• Credit Transfer

Accredited Prior Learning will be considered in line with the College Policy on Accredited Prior Learning

http://www.bbk.ac.uk/registry/policies/documents/accreditation-prior-learning.pdf

• Programme Regulations

This programme adheres to the College Common Awards Scheme http://www.bbk.ac.uk/registry/policies/regulations

Programme Specific Regulations (or not applicable) N/A

21 Student Attendance Framework – in brief

The full version of the 'Student Attendance Framework' is available http://www.bbk.ac.uk/mybirkbeck/services/rules/Attendance-Framework.pdf .

Principle

Consistent and regular student attendance in class (or equivalent) promotes and affords student success. Inconsistent and irregular attendance is less likely to result in student success and is consistent with lower marks and degree classifications being achieved and awarded.

Attendance expectation

Birkbeck, University of London expects you to consistently attend all timetabled sessions, including lectures, seminars, group and individual tutorials, learning support sessions, workshops, laboratories, field trips, inductions and demonstrations.

E-Registers

All Birkbeck students are issued with student cards. Students are expected to take them to classes and to assessment venues and to present them to a member of staff if requested. This is for the purpose of identifying Birkbeck students.

22 Student Support and Guidance

All Birkbeck students have access to a range of student support services, details can be found on our website here: http://www.bbk.ac.uk/mybirkbeck/services/facilities

Methods of Enhancing Quality and Standards

The College has rigorous procedures in place for the monitoring and enhancing its educational provision. This includes regular monitoring of programmes drawing on feedback from various sources including external examiner's reports, student feedback,



student achievement and progression data. In addition, departments are reviewed every four to five years through the internal review process that includes external input.

For more information please see the Academic Standards and Quality website http://www.bbk.ac.uk/registry/about-us/operations-and-quality .

| 24 | Programme Director | As for corresponding 'single honours' BA programmes, currently: Dr Nathalie Wourm (French), Dr Maria Elena Placencia (Spanish), Dr Nicolette David (Italian), Dr Alexander Weber (German), (Japanese, TBC) |
|----|---------------------------------|--|
| 25 | Start Date (term/year) | Autumn 2018 |
| 26 | Date approved by TQEC | Spring 2018 |
| 27 | Date approved by Academic Board | Summer 2018 |
| 28 | Date(s) updated/amended | March 2018 |