Programme Specification

1	Awarding body	Univer	sity of Lo	ondon			
2	Teaching Institution	Birkbe	ck Colle	ge			
3	Programme Title(s)	FdSc C	omputir	ng/IT/Wo	eb Deve	lopment	t
4	Programme Code(s)	UUFSC UFSCIT UFSCO	ITW_C (WO_C (ITW_C (Full-time Part-tim Part-tim	e) e, Oct) e, Jan)		
5	UCAS code:	1101					
6	Home Department	Compu	iter Scie	nce and	Informa	tion Syst	ems
7	Exit Award(s)	IT Appl IT Appl	ications ications	(Certific (Certific	ate of C ate of H	ontinuin igher Ed	g Education) ucation)
8	Duration of Study (number of years)	2 years	full-tim	ie; 3 yea	rs part-t	ime	
9	Mode of Study	FT	Х	PT	Х	DL	
10	Level of Award (FHEQ)	5		•		•	
11	Other teaching depts or institution	N/A					
12	Professional, Statutory Regulatory Body(PSRB) details	British Computer Society (BCS)					
13	QAA Benchmark Group	Founda	ation De	gree Cha	aracteris	tics State	<u>ement</u>
14	⁴ Programme Rationale & Aims						
	The Foundation Degree Computing/Information Technology/Web Development aims to develop the knowledge, technical and transferable skills needed by those working in, or seeking to work in, areas related to Computing, Information Technology or Web Development. The programme is designed to equip students with the practical and transferable skills required by today's employers in the IT sector. It provides the necessary academic and theoretical knowledge to						

allow students to continue, if desired, into the final two years of the BSc Computing.

¹⁵ Entry Criteria

English, Welsh and Northern Irish Qualifications (A-level grades): at least 64 UCAS points. At least four GCSEs with at least a C grade in each, including mathematics and English.

Scottish Qualifications: at least 64 UCAS points. At least four GCSEs with at least a C grade in each, including mathematics and English.

Access Qualifications: Access to HE (including Scottish Access) 60 credits required, including at least 45 credits at level 3. Grade required: pass overall. Kite-marked and Open College Network validated courses will be considered.

We welcome applicants without traditional entry qualifications, as we base decisions on our own assessment of qualifications, knowledge and previous work experience. We may waive formal entry requirements based on judgement of academic potential.

No formal entry requirements; however, good numeracy and literacy skills are required, as well as basic computer skills. These will be assessed from the application or, if necessary, by taking a short mathematics and written English test at a selection evening.



16	Learning Outcomes
	 To equip students with a comprehensive and up-to-date range of skills in the area of computing, IT, and web development that will enable them to maximize their employability in the IT and related sectors. To provide students with the opportunities to put skills and knowledge into practice in a work-related context. To provide students with an appropriate theoretical framework that will underpin the practical skills developed on the Degree. To encourage students to think critically. To enhance the employability of graduates by providing them with a range of transferable skills applicable to the work environment. To prepare students for study at higher levels through the teaching of an extensive range of academic skills and subject knowledge.
17	Learning, teaching and assessment methods
	Teaching and learning methods have been selected that contribute to the development of academic knowledge and understanding, practical IT skills and the ability to function effectively in a vocational context. They include:
	Lab-based practical instruction
	 Experiential learning in an work-related setting Class-based lectures/instruction Class-based seminars
	Approaches to teaching and learning methods that foster the development of competent IT professionals will also be employed. These will include group work, problem-based learning, discovery-based learning and independent self-study. In addition, teaching and learning will have a strong focus on the world of work throughout. Students will be taught about the IT industry, about IT roles, professionalism, and finding employment.
	Study skills support for students will be provided by the School learning support team, and through access to library and online support materials.
	Teaching will take place face to face and remotely through a Virtual Learning Environment. The digital, online element will give students flexible access to learning materials, and promote learner independence and IT literacy.
	Students must obtain 240 credits of which at most 30 credits can be compensated fails. 90 credits must be at level 5. Modules at Level 4 do not contribute to the final classification of the FdWT.
	Assessment classification: • Distinction: >= 70% • Merit: >=60% & < =69% • Pass: >=40% & <=59% • Fail: <=39%
	Assessment methods: Assessment is determined by the nature of the materials and skills of each module within the Programme. Assessment methods will include: written and or oral examination; written coursework; presentation based coursework; group based coursework; in-class quiz/test; and portfolio.



¹⁸ Programme Description

The Foundation Degree Computing/IT/Web Development aims to develop the knowledge, technical and transferable skills needed by those working, or seeking to work in areas related to IT, Computing and Web Technologies.

There are three available pathways: Computing, IT and Web Technologies. A common first year for all three pathways covers: programming, web development, database development, mathematics, systems analysis and design and teamwork skills. In subsequent years, the computing pathway focuses on computer networks, programming and algorithms. The IT pathway focuses on web programming and E-business. The web development pathway focuses on web standards and open source technologies.

Programming and mark-up languages covered include: HTML, CSS, XML, Java, JavaScript, jQuery, PHP.

All students complete a work-related final year project

¹⁹ Prog	¹⁹ Programme Structure					
Full Time	Full Time programme					
Year 1 (0	Year 1 (Common)					
Level	Module Code	Module Title	Credits	Status*		
4	COIY067H4	Fundamentals of Information Technology	15	Compulsory		
4	SSCS004H4	Introduction to Web Authoring	15	Compulsory		
4	COIY068H4	Introduction to Database Technology	15	Compulsory		
4	BUCI006H4	Problem Solving for Programming	15	Compulsory		
4	COIY016H4	Systems Analysis and Design I	15	Compulsory		
4	BUCI007H4	Introduction to Programming	15	Compulsory		
4	COIY040H4	Maths for Computing	15	Compulsory		
5 BUCI005H5 Working in Teams 15		15	Compulsory			
Year 2: C	Year 2: Computing Pathway					
Level	Module Code	Module Title	Credits	Status*		
5	BUCI036H5	Computer Networking	15	Compulsory		
5	COIY069S5	Work-Related Project30Comp		Compulsory		
5	COIY019H5	Systems Analysis and Design II 15 Comp		Compulsory		
5	COIY018H5	Software and Programming I 15 Compuls		Compulsory		
5	BUCI030H5	Data Structures and Algorithms	15	Compulsory		
5		Option 1	15	Optional		
5	5 Option 2 15 O		Optional			
Year 2: IT Pathway						
5	COIY042H5	E-Business	15	Compulsory		
5	COIY069S5	Work-Related Project	30	Compulsory		
5	COIY019H5	Systems Analysis and Design II	15	Compulsory		
5	COIY018H5	Software and Programming I	15	Compulsory		
5	SSCS025H5	Web Programming using PHP	15	Compulsory		
5		Option 1	15	Optional		
5		Option 2	15	Optional		



Year 2: V	Veb Developmen	t Pathway			
5	SSCS019H5	JavaScript		15	Compulsory
5	SSCS008H4	Advanced Web Authoring		15	Compulsory
5	COIY069S5	Work-Related Project		30	Compulsory
5	COIY019H5	Systems Analysis and Design II		15	Compulsory
5	COIY018H5	Software and, Programming I		15	Compulsory
5		Option 1		15	Compulsory
5		Option 2		15	Compulsory
Indicativ	e Options				
Level	Module Code	Module Title	Pathway Availability	Credits	Status
5	SSCS018H5	Web Data using XML, JSON and Ajax.	Comp, IT, WT	15	Optional
5	SSCS025H5	Web Programming using PHP	Comp, WT	15	Optional
5	SSCS023H5	Building Web Applications using MySQL and PHP	Comp, IT, WT	15	Optional
5	COIY042H5	E-business	Comp, WT	15	Optional
5	BUCI044H5	Mobile Application Development	Comp, IT, WT	15	Optional
5	SSCS008H4	Advanced Web Authoring	Comp, IT	15	Optional
5	SSCS019H5	JavaScript	Comp, IT	15	Optional
Part-tim	Part-time programme				•
Year 1 (C	Common)				
	-				
Level	Module Code	Module Title		Credits	Status*
Level 4	Module Code COIY067H4	Module Title Fundamentals of Information Techn	ology	Credits 15	Status* Compulsory
Level 4 4	Module Code COIY067H4 SSCS004H4	Module Title Fundamentals of Information Techn Introduction to Web Authoring	ology	Credits 15 15	Status* Compulsory Compulsory
Level 4 4 4	Module Code COIY067H4 SSCS004H4 COIY068H4	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog	ology	Credits 15 15 15	Status* Compulsory Compulsory Compulsory
Level 4 4 4 4	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog Problem Solving for Programming	ology	Credits 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory
Level 4 4 4 4 4 4	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog Problem Solving for Programming Systems Analysis and Design I	ology y	Credits 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory
Level 4 4 4 4 4 4 4	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog Problem Solving for Programming Systems Analysis and Design I Maths for Computing	ology	Credits 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory
Level 4 4 4 4 4 4 <i>Year 2: C</i>	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog Problem Solving for Programming Systems Analysis and Design I Maths for Computing	ology Y	Credits 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory
Level 4 4 4 4 4 4 7 <i>Year 2: C</i> Level	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for ComputingrayModule Title	ology y	Credits 15 15 15 15 15 15 15 15 Credits	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Status*
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Level 4 4 4 4 4 4 7 <i>Year 2: C</i> Level 5 4	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY040H4 BUCI030H5 BUCI007H4	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for ComputingrayModule TitleData Structures and AlgorithmsIntroduction to Programming	ology y	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Status* Compulsory
Level 4 4 4 4 4 4 4 Year 2: C Level 5 4 5	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI007H4 BUCI005H5	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for ComputingMaths for ComputingModule TitleData Structures and AlgorithmsIntroduction to ProgrammingWorking in Teams	ology	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Status* Compulsory Compulsory
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Level 4 4 4 4 4 4 4 4 7 6 5 5 5 5 5 5	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI007H4 BUCI007H4 BUCI005H5 COIY019H5	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog Problem Solving for Programming Systems Analysis and Design I Maths for Computing Yay Module Title Data Structures and Algorithms Introduction to Programming Working in Teams Option 1 Option 2 Systems Analysis and Design II	ology ÿ	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional Compulsory
Level 4 4 4 4 4 4 4 7 Year 2: C Level 5 4 5 5 5 5 5 5 5 5 7 6 7 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI005H5 COIY019H5 COIY019H5	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for ComputingModule TitleData Structures and AlgorithmsIntroduction to ProgrammingWorking in TeamsOption 1Option 2Systems Analysis and Design II	ology	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional
Level 4 4 4 4 4 4 7 <i>Year 2: C</i> Level 5 4 5 5 5 5 5 <i>Year 3: C</i> 5	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI007H4 BUCI005H5 COIY019H5 COIY018H5 DUCI026U5	Module Title Fundamentals of Information Techn Introduction to Web Authoring Introduction to Database Technolog Problem Solving for Programming Systems Analysis and Design I Maths for Computing Yay Module Title Data Structures and Algorithms Introduction to Programming Working in Teams Option 1 Option 2 Systems Analysis and Design II Yay	ology ÿ	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional Compulsory
Level 4 4 4 4 4 4 4 7 <i>Year 2: C</i> 5 5 5 5 5 5 <i>Year 3: C</i> 5	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI030H5 BUCI005H5 COIY019H5 COIY018H5 BUCI036H5	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for ComputingMaths for ComputingModule TitleData Structures and AlgorithmsIntroduction to ProgrammingWorking in TeamsOption 1Option 2Systems Analysis and Design IIMath Pelated Programming I	ology	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional Optional Compulsory
Level 4 4 4 4 4 4 4 7 <i>Year 2: C</i> Level 5 5 5 5 5 <i>Year 3: C</i> 5 5 <i>Year 3: C</i> 5	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI007H4 BUCI007H4 BUCI005H5 COIY019H5 COIY018H5 BUCI036H5 COIY018H5 BUCI036H5 COIY069S5	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for Computingmaths for Computingmaths for Computingmodule TitleData Structures and AlgorithmsIntroduction to ProgrammingWorking in TeamsOption 1Option 2Systems Analysis and Design IImaySoftware and Programming IComputer NetworkingWork-Related Project	ology	Credits 15 30	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional Compulsory Compulsory
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Level 4 4 4 4 4 4 4 4 7 7 6 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI007H4 BUCI007H4 BUCI005H5 COIY019H5 COIY018H5 BUCI036H5 COIY018H5 BUCI036H5 COIY069S5 T Pathway BUCI007H4	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for ComputingrayModule TitleData Structures and AlgorithmsIntroduction to ProgrammingWorking in TeamsOption 1Option 2Systems Analysis and Design IIrayIntroduction to ProgrammingWorking in TeamsOption 1Option 2Systems Analysis and Design IIraySoftware and Programming IComputer NetworkingWork-Related ProjectIntroduction to ProgrammingMarking in Teams	ology	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional Optional Compulsory Compulsory Compulsory
Level 4 4 4 4 4 4 5 5 5 5 5 5 5 5 7 7ear 3: C 5 5 5 7 5 5 7 5 5 7 5 7 5 5 7 7 8 7 5 7 7 8 7 7 8 7 7 8 7 7 8 7 7 8 7 7 7 7	Module Code COIY067H4 SSCS004H4 COIY068H4 BUCI006H4 COIY016H4 COIY040H4 COIY040H4 COIY030H5 BUCI030H5 BUCI007H4 BUCI005H5 COIY019H5 COIY018H5 BUCI036H5 COIY069S5 T Pathway BUCI007H4 BUCI007H4	Module TitleFundamentals of Information TechnIntroduction to Web AuthoringIntroduction to Database TechnologProblem Solving for ProgrammingSystems Analysis and Design IMaths for Computingmaths for Computingmaths for Computingmodule TitleData Structures and AlgorithmsIntroduction to ProgrammingWorking in TeamsOption 1Option 2Systems Analysis and Design IImaySoftware and Programming IComputer NetworkingWork-Related ProjectIntroduction to ProgrammingWorking in TeamsWorking in TeamsWorking in TeamsWork-Related Project	ology	Credits 15 15 15 15 15 15 15 15 15 15 15 15 15	Status* Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Compulsory Optional Optional Optional Compulsory Compulsory Compulsory



5		Ontion 1		15	Ontional
5		Option 2	15	Optional	
5	COIY019H5	Systems Analysis and Design II	15	Compulsory	
Year 3: I	T Pathway			13	computery
5	COIY042H5	E-Business		15	Compulsory
5	COIY069S5	Work-Related Project		30	Compulsory
5	COIY018H5	Software and Programming I		15	Compulsory
Year 2: V	Neb Developmen	t Pathway			
4	BUCI007H4	Introduction to Programming		15	Compulsory
5	BUCI005H5	Working in Teams		15	Compulsory
5	SSCS019H5	JavaScript		15	Compulsory
5	SSCS008H4	Advanced Web Authoring		15	Compulsory
5		Option 1		15	Compulsory
5	COIY019H5	Systems Analysis and Design II		15	Compulsory
Year 3: V	Neb Developmen	t Pathway		-	
5		Option 2		15	Compulsory
5	COIY018H5	Software and Programming I		15	Compulsory
5	COIY069S5	Work-Related Project		30	Compulsory
Options					
Level	Module Code	Module Title	Pathway Availability	Credits	Status*
5	SSCS018H5	Web Data with XML, JSON, and Ajax	Comp, IT, WT	15	Optional
5	SSCS025H5	Web Programming using PHP	Comp, WT	15	Optional
5	SSCS023H5	Building Web Applications using MySQL and PHP Comp, IT, WT		15	Optional
5	COIY042H5	E-business	Comp, WT	15	Optional
5	BUCI044H5	Mobile Application Development	Comp, IT, WT	15	Optional
5	SSCS008H4	Advanced Web Authoring	Comp, IT	15	Optional
5	SSCS019H5	JavaScript	Comp, IT	15	Optional
Part-tim	e programme (Ja	nuary start)	· · · ·		
Year 1 (0	Common)				
Level	Module Code	Module Title		Credits	Status*
4	COIY067H4	Fundamentals of Information T	Technology	15	Compulsory
4	SSCS004H4	Introduction to Web Authoring		15	Compulsory
4	COIY068H4	Introduction to Database Technology		15	Compulsory
4	BUCI006H4	Problem Solving for Programming		15	Compulsory
Year 2: Computing Pathway					
Level	Module Code	e Module Title		Credits	Status*
4	COIY040H4	Maths for Computing		15	Compulsory
4	BUCI007H4	Introduction to Programming		15	Compulsory
4	COIY016H4	Systems Analysis and Design I		15	Compulsory
5	BUCI005H5	Working in Teams		15	Compulsory
5		Option 1		15	Optional
		· · · · · · · · · · · · · · · · · · ·			



Year 3: C	Computing Pathw	ay			
5	BUCI036H5	Computer Networking		15	Compulsory
5	COIY019H5	Systems Analysis and Design II		15	Compulsory
5	COIY018H5	Software and Programming I		15	Compulsory
5	BUCI030H5	Data Structures and Algorithms	S	15	Compulsory
5	COIY069S5	Work-Related Project		30	Compulsory
Year 2: I	T Pathway				
4	COIY040H4	Maths for Computing		15	Compulsory
4	BUCI007H4	Introduction to Programming		15	Compulsory
4	COIY016H4	Systems Analysis and Design I		15	Compulsory
5	BUCI005H5	Working in Teams		15	Compulsory
5		Option 1		15	Optional
5	SSCS025H5	Web Programming using PHP		15	Compulsory
Year 3: I	T Pathway				
5	COIY042H5	E-Business		15	Compulsory
5	COIY019H5	Information Systems Managem	nent	15	Compulsory
5	COIY018H5	Systems Analysis and Design II		15	Compulsory
5	COIY069S5	Work-Related Project		30	Compulsory
5		Option 2		15	Optional
Year 2: V	Veb Developmen	t Pathway			
4	COIY040H4	Maths for Computing		15	Compulsory
4	BUCI007H4	Introduction to Programming	15	Compulsory	
4	COIY016H4	Systems Analysis and Design I	15	Compulsory	
5	BUCI005H5	Working in Teams		15	Compulsory
5	SSCS019H5	JavaScript		15	Compulsory
5	SSCS008H4	Advanced Web Authoring	15	Compulsory	
Year 3: V	Veb Developmen	t Pathway			
5		Option 1		15	Compulsory
5		Option 2		15	Compulsory
5	COIY018H5	Software and Programming I		15	Compulsory
5	COIY069S5	Work-Related Project		30	Compulsory
5	COIY019H5	Systems Analysis and Design II	15	Compulsory	
Options					
Level	Module Code	Module Title	Pathway	Credits	Status
			Availability		
5	SSCS018H5	Web Data with XML, JSON	Comp. IT. WT	15	Optional
		and Ajax			
5	SSCS025H5	Web Programming using PHP	Comp, WT	15	Optional
5	SSCS023H5	Building Web Applications using MySQL and PHP Comp, IT, WT		15	Optional
5	COIY042H5	E-business	Comp, WT	15	Optional
5	BUCI044H5	Mobile Application	Comp, IT, WT	15	Optional
Development					
5	SSCS008H4	Advanced Web Authoring	Comp, IT	15	Optional
5	SSCS019H5	JavaScript Comp, IT		15	Optional

Status*



CORE – Module must be taken and passed by student; COMPULSORY – Module must be taken, mark can be reviewed at sub-exam board; OPTIONAL – Student can choose to take this module

20	Regulations
	 Admissions This programme adheres to the College Admissions Policy <u>http://www.bbk.ac.uk/registry/policies/documents/admissions-policy.pdf</u>
	 Credit Transfer Accredited Prior Learning will be considered in line with the College Policy on Accredited Prior Learning <u>http://www.bbk.ac.uk/registry/policies/documents/accreditation-prior-learning.pdf</u>
	Programme Regulations
	This programme adheres to the College Common Awards Scheme http://www.bbk.ac.uk/registry/policies/regulations
	Programme Specific Regulations (or not applicable) N/A

21	Student Attendance Framework – in brief	
	The full version of the 'Student Attendance Framework' is available	
	http://www.bbk.ac.uk/mybirkbeck/services/rules/Attendance-Framework.pdf .	
	Principle	
	Consistent and regular student attendance in class (or equivalent) promotes and affords student success. Inconsistent and irregular attendance is less likely to result in student success and is consistent with lower marks and degree classifications being achieved and awarded.	
	Attendance expectation	
	Birkbeck, University of London expects you to consistently attend all timetabled sessions, including lectures, seminars, group and individual tutorials, learning support sessions, workshops, laboratories, field trips, inductions and demonstrations.	
	E-Registers	
	All Birkbeck students are issued with student cards. Students are expected to take them to	
	classes and to assessment venues and to present them to a member of staff if requested. This is	
	for the purpose of identifying Birkbeck students.	

22	Student Support and Guidance
	All Birkbeck students have access to a range of student support services, details can be found on our website here: <u>http://www.bbk.ac.uk/student-services</u>
23	Methods of Enhancing Quality and Standards

The College has rigorous procedures in place for the monitoring and enhancing its educational provision. This includes regular monitoring of programmes drawing on feedback from various sources including external examiner's reports, student feedback, student achievement and



progression data. In addition, departments are reviewed every four to five years through the internal review process that includes external input.

For more information please see the Academic Standards and Quality website <u>http://www.bbk.ac.uk/registry/about-us/operations-and-quality</u>.

24	Programme Director	Gordon McIntyre
25	Start Date (term/year)	October 2011
26	Date approved by TQEC	Spring 2010
27	Date approved by Academic Board	Summer 2010
28	Date(s) updated/amended	December 2019