Mathematics and Statistics Student-Staff Exchange Meeting
1st December 2014

Anthony Brooms, Andrew Bowler, Sarah Hart, Amarpreet Rattan
Cassie Fernandes (minutes)

Martin Cobblah (Student rep, BSc Maths Part-time Year 1)
Pedro De Blas Martin (Student rep, Graduate Certificate Maths)

MC: Students sometimes find it hard to follow lectures, and don’t feel like asking questions. Maybe lecturers could re-cap the previous weeks lecture briefly, at the start of lectures.

AB: Students can always see lecturers during their Office Hours to ask questions. Spending the first ten minutes of the lecture re-capping the previous weeks lecture is a good idea. I re-cap by going through a couple of exercise questions. However it’s up to individual lecturers whether they choose to re-cap previously taught material.

AB: I would like to apologise to students for the Room problems at the start of term, in particular for External Rooms. We obviously request rooms with adequate facilities like double whiteboards, as standard. However it seems to be difficult for this to be satisfactorily checked for External rooms.

We will not be continuing with BSc Statistics & Management, and BSc Statistics & Accounting from 2015/16. This won’t affect students currently on these programmes.

Lecturers will be giving out module questionnaires this week. This is your opportunity to give anonymous feedback to the lecturers.

Modules will need to be confirmed on-line by this Friday 6th December. Please check the modules on your My Birkbeck profile are correct, and email Jo or Cassie if they are not.

Year 2 attendance of lectures, and assignment 1 hand-in has been poor this term. It is important that students keep up with lecture material, and make every attempt to hand in assignments.

Our End of Year party will be held this Friday 6th December. Lecturers will try and finish lectures early so students can attend.
Spring term starts in the week beginning the 5\textsuperscript{th} January. Maths & Statistics modules, with the exception of Probability Models & Time Series and Statistical Modelling, start in Week 2 of term (12\textsuperscript{th} January).

There are several Room changes for modules in the Spring term, which you will be emailed about. Please ensure you check your My Birkbeck timetable for confirmation.

MC: There have been blackboard problems for the Proof & Structure lecture, with the board not being cleaned in-between lectures. Also, the lecture preceding the Calculus 1 lecture in UCL G22, can over-run by the time students vacate the room, not enabling the lecture to start on time.

AR: The lack of cleaning of the blackboard was reported several times, to the reception at the School of Pharmacy, Hanbury Lecture Theatre, without anything being done to clean it, from week to week.

AB: Student rep’s can come to see me to discuss any issues at any time, they don’t have to wait for Student-Staff exchanges to raise issues.

AR: Students should also feel free to come to talk to individual lecturers outside of lecture time.