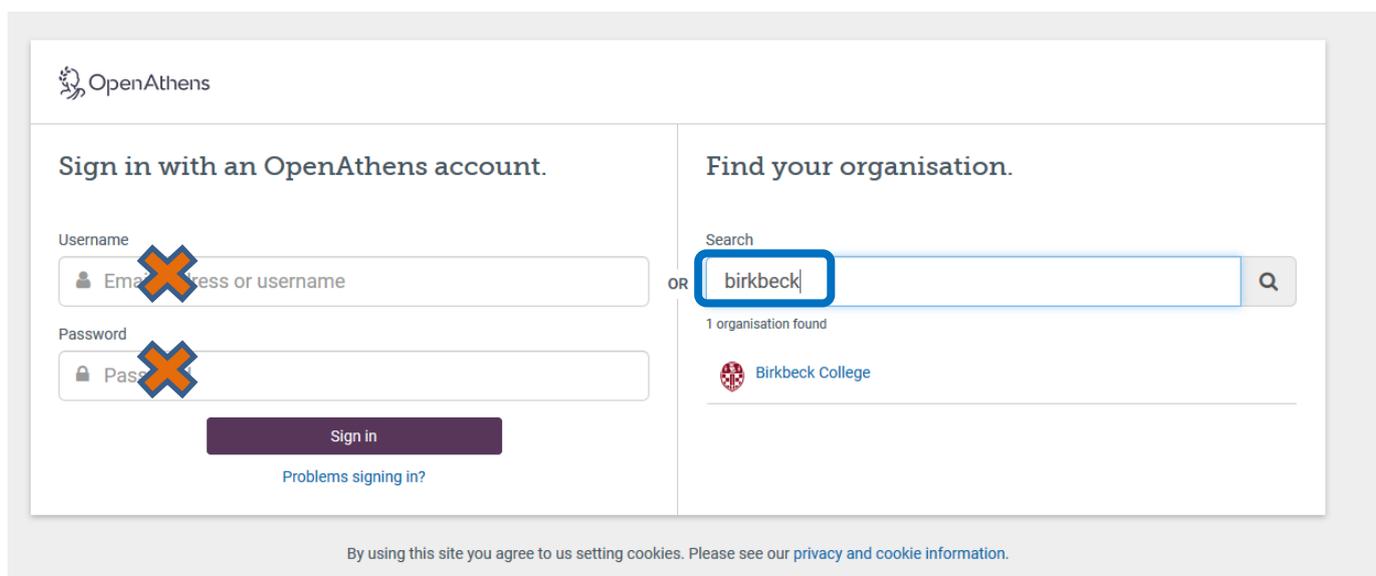


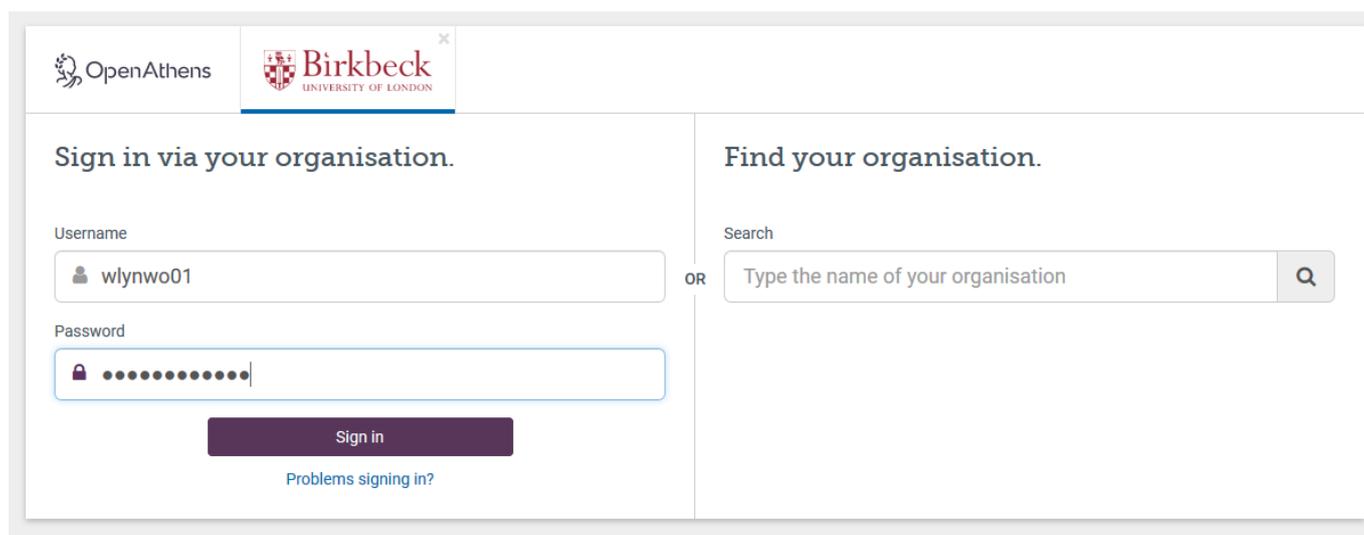
## How to access Westlaw

1. When signing into the new Westlaw for the first time, you may be presented with a screen headed with the OpenAthens logo asking you to enter a username and password. Your Birkbeck details will not work here, do not enter them.
2. Instead, in the 'Find your organisation' search box on the right of the screen, enter Birkbeck and then click on the Birkbeck College link that appears underneath.



The screenshot shows the OpenAthens sign-in interface. On the left, there are fields for 'Username' and 'Password', both marked with a red 'X' to indicate they are not to be used. Below these is a 'Sign in' button and a link for 'Problems signing in?'. On the right, the 'Find your organisation' section has a search box containing 'birkbeck'. Below the search box, it says '1 organisation found' and lists 'Birkbeck College' with its logo. At the bottom of the page, there is a cookie consent message: 'By using this site you agree to us setting cookies. Please see our [privacy and cookie information](#).'

3. The Birkbeck sign in will appear as shown below. Enter your IT Services username (e.g. jsmit01) and password and click on 'Sign in'.



The screenshot shows the OpenAthens sign-in interface with the Birkbeck University of London logo selected at the top. On the left, the 'Sign in via your organisation' section has a 'Username' field containing 'wlynwo1' and a 'Password' field with masked characters. Below these is a 'Sign in' button and a link for 'Problems signing in?'. On the right, the 'Find your organisation' section has a search box with the placeholder text 'Type the name of your organisation' and a search icon.

4. Once you have entered your ITS details, the OnePass screen below will appear. Fill in the short form and click on Continue (you will only be asked to do this on your first login).

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OnePass

### Add personal information

Please enter the following information to enable a personalised experience on Westlaw UK (New Platform)

**First name**

**Last name**

**Email**

**Continue**

5. You will then be taken through to Westlaw UK.

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On subsequent logins to Westlaw, the Birkbeck login screen will automatically display.