

Terms and Conditions for Issuing Confirmation of Acceptance for Studies

1. Introduction

To ensure that the College complies with the UK Immigration Rules and relevant regulations, Confirmation of Acceptance for Studies (CAS) will only be issued to students who, to the best of our knowledge, will meet the Student visa requirements and will comply with the conditions of their permission.

The requirements for an academic offer and the requirements for the Immigration Rules are distinct, and you must meet both sets of criteria.

2. General principles

- CAS will not be issued before all conditions of the student's offer have been fulfilled and the offer has been formally accepted.
- CAS will not be issued if the College judges that there is reason to believe that the student will not meet the Student visa requirements outlined in the Immigration Rules and Student Sponsor Guidance. Examples of this are if the student has had a previous visa application refused, if the student has failed to provide satisfactory information or documentation for their application or CAS, or if there is reason to believe the student will not pass a UKVI credibility assessment.
- CAS will not be issued if the College judges that there is reason to believe that the student will not comply with the Student visa requirements and conditions of their permission.
- CAS will not be issued to any student who has been in breach of the College regulations, policy, or codes of practice.
- CAS will not be issued to any student who is suspended from the College for any reason.
- CAS will not be issued to any student who has an outstanding debt to the College.
- For the purposes of applying for a Student visa extension in the UK, CAS can only be issued to students whose current visa permits an extension of, or switching to the Student visa route; and those who satisfy the relevant criteria outlined in the Immigration Rules to make an application from the UK.
- CAS will not be issued to a student in the UK whose immigration permission has expired.
- Where sponsorship has been withdrawn by the College previously, the student must provide evidence to the College that they have left the UK and intends to apply for a new Student visa from their home country.
- The College can amend or withdraw CAS at any time. Examples of this are if the relevant information provided for CAS has changed, or the student's status with the College has been suspended since issuing of CAS.

3. Programme of study and qualifications

- The programme of study must be at a Bachelor's degree (RQF Level 6) or above, and meet the acceptable course levels as stipulated by the Immigration Rules.
- The mode of study must be full-time. The College does not permit sponsorship of students studying a part-time or distance learning course.
- The College must have official confirmation that the student has met and provided evidence of the academic qualifications as stipulated by the College, including English language requirements in accordance with the Immigration Rules.

4. Maintenance requirements

Before a CAS will be issued, International Student Administration must be satisfied that the individual can demonstrate the maintenance requirements to apply for permission to enter or remain under the Student visa route. The College may request the student to provide evidence of meeting the Student visa maintenance requirement prior to issuing a CAS.

5. Students repeating periods of study

CAS can be issued for period of repeating study providing:

- The student has repeated the module no more than once unless it is the recommendation of the Board of Examiners that, due to exceptional circumstances, a further repeat with attendance (retake) is required.
- The further study period required is more than six months which is not cover by their existing visa.
- For students who have a current Student visa, the retake study period will begin within 60 days of the start of the student's last instance of academic participation and at least one academic engagement per week will normally be required for taught students, or three supervisions per term for research students, as outlined in [the Student Engagement and Attendance Policy](#).
- Students who have an enrolment status of 'Exam Only' are not eligible for further Student visa sponsorship.
- Master's students who have an enrolment status of 'Dissertation Only' are not eligible for further Student visa sponsorship.
- Standard visitor visa route will be used if the student is only required:
 - to undertake reassessment, e.g., re-sitting examinations or (re-)submitting coursework or a dissertation;
 - to attend a viva, or
 - to carry out error corrections.

6. Student visa obligations

- In accordance with obligations under the Student route, both the student and Birkbeck must agree to fulfil their own duties:

[Student Visa Responsibilities](#)

8. Occasionally the College will need to contact the Home Office to clarify details on outstanding visa applications and previous immigration history. By accepting these terms and conditions, you consent to providing Birkbeck with permission to contact the Home Office on your behalf and for the Home Office to release information to Birkbeck.

International Student Administration
Registry Services
Birkbeck, University of London
Email: isa@bbk.ac.uk

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