Terms and Conditions for Issue of Confirmation of Acceptance for Studies

1. Introduction

To ensure that the College complies with UK immigration rules and relevant regulations, Confirmation of Acceptance for Studies (CAS) will only be assigned to students who, to the best of our knowledge, will meet the Student visa requirements and will comply with the conditions of their permission.

2. General principles

- CAS will not be issued before all conditions of the student’s offer have been fulfilled and the offer has been formally accepted.
- CAS will not be issued if the College judges that there is reason to believe that the student will not meet the requirements of a Student visa application. Examples of this are if the student has had a previous visa application refused, or if there is reason to believe the student will not pass a UKVI credibility assessment.
- CAS will not be issued if the College judges that there is reason to believe that the student will not comply with the Student visa requirements and conditions of their permission.
- CAS will not be issued to any student who has been in breach of the College regulations, policy, or codes of practice.
- CAS will not be issued to any student who is suspended from the College for any reason.
- CAS will not be issued to any student who has an outstanding debt to the College.
- For the purposes of applying for a visa extension in the UK, CAS will only be issued to students whose current visa permits an extension of, or switching to the Student visa category.
- CAS will not be issued to a student in the UK whose immigration permission has lapsed.
- Where sponsorship has been withdrawn by the College previously and a visa has since lapsed, the student must provide evidence to the College that they have left the UK and intends to apply for a new Entry Clearance from their home country.
- The College can amend or withdraw CAS at any time. Examples of this are if the relevant information provided for CAS has changed, or the student’s status with the College has been suspended since issuing of CAS.

3. Programme of study and qualifications

- The programme of study must meet the acceptable course levels as stipulated by the Home Office.
- The mode of study must be full-time. The College does not permit sponsorship of students studying a part-time or distance learning course.
- The College must have official confirmation that the student has met and provided evidence of the academic qualifications as stipulated by the College, including English language requirements in accordance with the Immigration Rules.
4. Maintenance requirements

Before a CAS will be issued, International Student Administration must be satisfied that the individual can demonstrate the maintenance requirements to apply for permission to enter or remain under the Student visa category. The College may request the student to provide evidence of meeting the Student visa maintenance requirement prior to issuing a CAS.

5. Students repeating periods of study

CAS can be issued for period of repeating study providing:

- The student has repeated the module no more than once unless it is the recommendation of the Board of Examiners that, due to exceptional circumstances, a further repeat is required;
- For students who have a current Student visa, the repeat study period will begin within 60 days of the start of the student’s last instance of academic participation and at least one academic engagement per week will normally be required.
- Students who have an enrolment status of ‘Exam Only’ are not eligible for further Student visa sponsorship.
- Master’s students who have an enrolment status of ‘Dissertation Only’ are not eligible for further Student visa sponsorship.
- Standard visitor visa route will be used if the student is only required to re-sit examinations or attend a viva.

6. Student visa obligations

- In accordance with obligations under the Student route, both the student and Birkbeck must agree to fulfil their own duties:

  Student Visa Responsibilities

8. Occasionally the College will need to contact the Home Office to clarify details on outstanding visa applications and previous immigration history. By accepting these terms and conditions, you consent to providing Birkbeck with permission to contact the Home Office on your behalf and for the Home Office to release information to Birkbeck.

International Student Administration
Registry Services
Birkbeck, University of London
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