# Birkbeck / Wellcome Trust Institutional Strategic Support Fund (ISSF)

## **Proposal Form for Conference and Symposia support**

Awards of up to £5,000 are available for staging interdisciplinary or inter-institutional activities in the biomedical sciences or medical humanities. Please note that projects where partial funding has been obtained elsewhere will be favoured.

This form should be filled in electronically, and sent as an email attachment to [rescomp@bbk.ac.uk](rescomp%40bbk.ac.uk). Please type your answers where indicated. There are no predefined boxes to limit the length of your answers, but please keep to the specified word limits. Please ensure that you complete all sections of the form, that you provide all the information we need, and that all information is accurate. Your application will be judged solely on the information completed in this form.

**1. Applicant and co-applicant (if applicable):**

**2. Department:**

**3. Title of proposed conference/event:**

**4. Potential start and end dates:**

**5. Please provide a description of the event/conference (max. 500 words).**

Describe the background to the project, the aims and objectives of the conference, in sufficient detail to allow the panel to evaluate its importance. Explain the focus of the conference programme and theme(s), and a brief outline of the topics to be covered. What new scholarly developments will be discussed? How does the proposed conference differ from other recent or scheduled conferences on this topic? Use this section also to provide any other information that may explain the background to the proposed conference.

**6. Please describe how, if at all, this proposed activity or the related research has been disrupted by the Covid-19 pandemic. (max. 150 words)**

**7. List of potential speakers**

Draw up a list of potential speakers who would make a balanced programme and please give a brief outline of the topics to be covered.

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| **Speaker** | **Organisation** | **Subject area/talk**  | **Agreed to speak and supply a paper?** |
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**8. Please provide a description of the longer term strategic aim of the event** (max. 100 words).

What are the wider (e.g. public policy, public interest) implications? What will be the likely impact of the conference?

**9. How does this conference/event fit with the Wellcome Trust’s remit?**

**10. Budget:**

Please provide details of the budget requested from the Birkbeck/Wellcome ISSF. Note that the maximum amount available is £5,000.

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| **Item description** | **Cost** |
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| **TOTAL requested** |  |

**11. Have you made any other applications to other sources of support in respect of this conference? If so, with what results?**

Please list below funding already secured / pending.

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| **Item description** | **Cost** |
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| **TOTAL already secured** |  |
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| **TOTAL pending confirmation** |  |