

PROGRAMME SPECIFICATION

Name, title and level of final qualification(s)	MA Film and Screen Media		
	includes direct entry pathways:		
	MA Film and Screen Media (with Study Abroad)		
	MA Film and Screen Media (with Film Programming and Curating)		
	MA Film and Screen Media (with Television)		
Name and title of any exit qualification(s)	PG Dip, PG Cert		
	Students who are enrolled on the MA Film and Screen Media (with Study Abroad) but unable to participate in the study abroad path of the programme will be permitted to obtain the MA Film and Screen Media should they fulfil the requirements of the programme.		
Awarding Body	University of London		
Teaching Institution(s)	Birkbeck, University of London		
Home school/other teaching departments	Creative Arts, Culture and Communication		
	Study Abroad partner universities: Université Sorbonne Nouvelle-Paris 3 Università degli Studi di Udine Università Cattolica del Sacro Cuore di Milano Université de Paris Ouest Nanterre La Défense Université de Liège Ruhr Universität Bochum Johann Wolfgang Goethe-University Frankfurt Universitat Pompeu Fabra Barcelona Université Lille 3 Università degli Studi Roma 3 University of Amsterdam Université de Montréal		
Location of delivery	Central London		
Language of delivery and assessment	English		
Mode of study, length of study and normal start month	MA Film and Screen Media: 1 year full-time, 2 years part-time MA Film and Screen Media (with Study Abroad): 2 years full-time MA Film and Screen Media with Film Programming and Curating): 1 year full-time, 2 years part-time MA Film and Screen Media (with Television): 1 year full-time, 2 years part-time September, January*		
	(*January start is available on all pathways except the Study Abroad pathway)		

Professional, statutory or regulatory body	N/A
1 Tolessional, statutory of regulatory body	IVA
QAA subject benchmark group(s)	N/A
Higher Education Credit Framework for	
England	
Birkbeck Course Code	Programme code: TMAFMSCR_C
	Routes/Pathways: TMAFMSCR_C: MA Film and Screen Media TMAFMSCJ_C: MA Film and Screen Media, Jan start TMAFSMEU_C: MA Film and Screen Media(with Study Abroad) TMAFPCUR_C: MA Film and Screen Media with Film Programming and Curating TMAFPCUJ_C: MA Film and Screen Media with Film Programming and Curating, Jan start TMAFMSTV_C: MA Film and Screen Media (with Television) TMAFMSTJ_C: MA Film and Screen Media (with Television), Jan start
HECoS Code	100058 (film studies)
	100444 (media and communication)
Start date of programme	MA Film and Screen Media: Autumn 1995 MA Film and Screen Media (with Study Abroad): Autumn 2011 MA Film and Screen Media (with Programme and Curating): Autumn 2018 MA Film and Screen Media (with Television) Autumn 2019
Date of programme approval	1994
Date of last programme amendment approval	June 2023
Valid for academic year and cohorts	2023-24
Date of last revision to document	05/06/2023

Admissions requirements

MA Film and Screen Media: Good honours degree in a relevant subject.

MA Film and Screen Media (with Study Abroad): Good honours degree in a relevant subject (e.g. humanities, modern languages or social sciences). Good knowledge of at least one other European language at a level to allow you to follow postgraduate-level courses at our European partner institutions.

MA Film and Screen Media with Film Programming and Curating: Good honours degree (second-class or above, or overseas equivalent). Professional or work experience in a field relevant to graduate study in the humanities may also be taken into account.

MA Film and Screen Media (with Television): Good honours degree in a relevant subject.

Applicants are normally required to have a first degree of second class honours level or equivalent. While this degree will ideally be in some aspect of film or media study, applicants who do not fully satisfy the entrance requirements, but who have degrees in other subjects that would prove to be a valuable additional input into the study environment of the MA, or who have substantial practical or industrial experience, will also be considered. The ability of applicants to think and write about the subject in meaningful and interesting ways is tested both by a short written exercise submitted with the application form and at interview.

All prospective students are interviewed, either in person or by telephone, after completing an application and written exercise. Interviews cover the nature and details of the MA programme, with the intent purpose of confirming its appropriateness for each applicant's interests and future plans (and vice versa) in terms of part-time or full-time study, the balance between physical attendance at taught sessions and personal research and study, and the various skills expected or to be developed in the student.

Course aims

MA Film and Screen Media:

The aim of the MA Film and Screen Media is to provide an advanced and leading edge course in the history and theory of film and related media. The compulsory module 'Screen Media: History, Technology and Culture' is designed to introduce students both to the historical, technical and cultural interaction between the main media forms - from pre-cinematic forms through sound cinema, television and on to the internet, world wide web and the digital - and specific methodological approaches: historical contextualisation, close formal analysis and theoretical frameworks. The option modules offer students the opportunity to perform specific studies of aspects of the history and theory of film and related screen media which particularly interest them. The purpose of the work placement or research project is to provide students with direct industry experience, or an extended individual research period in which to conduct an empirical project. The reports written consequent upon this experience constitute a variable non-essay based writing experience. The work placement and/or research project also allows students to begin to orient their scheme of study towards particular interests and career plans. Finally, the dissertation, prepared over 6-8 months for part-time students and 3 months for fulltime students, enables them to undertake substantial research, write an extended piece of work, and develop their personal time-management and self-motivation skills.

Distinctive Features

The programme is delivered both full- and part-time over one or two years, primarily during the evenings, but with some daytime attendance for full-time students, and in face-to-face study. A unique component on the taught MA programme is the opportunity for students to take up a

two month placement at a company or institution involved in an aspect of the media. This gives them, across the whole period of the MA, the opportunity to acquire both academic and practical work experience, giving them the widest possible range of skills to take on to their future careers.

MA Film and Screen Media (with Study Abroad)

MA Film and Screen Media (with Study Abroad) Media offers students the possibility to participate in a study abroad programme at one of our European partner institutions for one term in the Year 2. Students can also take a Level 6 language modules at the Department of Cultures and Languages in Year 1 to help them boost their linguistic competence in preparation for their term abroad in Year 2.

The creation of this pathway is possible thanks to the unique collaboration among a number of European institutions which are renowned for research and teaching excellence in the area of film and audiovisual studies. The length of the MA (2 years FT) and the level of commitment it demands from the student mean that the programme will be of particular interest to those students who are interested in research and likely to continue their studies further onto a PhD level. It is also likely to attract a different profile of a student from a typical Birkbeck student, i.e. a person who is not in full-time employment, and who has not yet embarked on a particular career path. The programme is likely to educate a new generation of academics and experts in film and audiovisual media whose research will benefit greatly from the international exposure and academic contacts offered by the pathway. The pathway will ultimately strengthen the College's international profile and allows to develop fruitful collaboration with the Department of Cultures and Languages.

Partner institutions include:

- l'Université Sorbonne Nouvelle-Paris 3, France
- l'Université de Paris Ouest Nanterre La Défense, France
- l'Università degli Studi di Udine, Italy
- l'Università Catolica del Sacre Cuore di Milano, Italy
- l'Université de Liège, Belgium
- Ruhr Universität Bochum, Germany
- Universitat Pompeu Fabra Barcelona
- L' Université Lille 3
- l'Università degli Studi Roma 3
- University of Amsterdam
- Université de Montréal

Aims

The aims of the MA Film and Screen Media are to:

- Provide an advanced and leading-edge course in the history and theory of film and related media
- Introduce students both to the historical, technical and cultural interaction between the main media forms – from pre-cinematic forms through sound cinema, television and on to the internet and the web
- Introduce student to specific methodological approaches: historical contextualisation, close formal analysis and theoretical frameworks.
- Offer students the opportunity to perform specific studies of aspects of the history and theory of film and related media based on individual research interests
- Give students direct industry experience or an opportunity to conduct extended empirical research via the work placement or research project
- Allow students to begin to orient their scheme of study towards particular interests and career plans via the placement or research project

• Enable students to undertake substantial research, write an extended piece of work, and develop their personal time-management and self-motivation skills.

MA Film and Screen Media with Film Programming and Curating:

The pathway, MA Film and Screen Media with Film Programming and Curating, is a strategic integration of two related pre-existing programmes (MA Film and Screen Media and MA Film Programming and Curating) with the aim to consolidate those successful elements of our film and screen media provision at level 7 which are related to film history, archival and curatorial practice. The programme enables students to navigate a more considered and intelligible path of study that addresses specific research interests in film curatorial practice and exhibition cultures. It also encourages students, interested in gaining a specific film curating and programming expertise, to do so within the wider context of the MA Film and Screen Media related to history, theory and critical practice. Modules on exhibiting the moving image, film festivals and film curating have long proved a popular draw, and this new pathway formally recognises that interest in a more sustained and intellectually coherent way. Added to this, the pathway acknowledges the choices our students are already making, permitting them to better tailor their MA programme of study in relation to future career development and/or doctoral study.

Aims:

The pathway situates various aspects of film programming and curating within the intellectual framework of the MA Film and Screen Media. This pathway allows students to take full advantage of pre-existing modules that run across two distinct programmes (MA Film and Screen Media and MA Film Programming and Curating), enabling them to customise their course of study with an emphasis on film exhibition and archival practice. Students will also gain specialised knowledge of critical debates regarding curatorial, programming and archival practices during the compulsory module 'Programming and Curating: History Theory Methods', as well as by taking one of Film Programming and Curating modules. Students will become familiar with various ideas in relation to film programming, exhibition and curatorial practice, explored through a series of lectures (often with guest speakers and practitioners), seminars, site visits, oral presentations and written research work.

MA Film and Screen Media (with Television)

MA Film and Screen Media (with Television) is a pathway allowing students studying on the MA Film and Screen Media to develop expertise in the area of television cultures and cultural theory (in particular transnationalism and global TV cultures as well as digital cultures and platforms). The pathway enables students to navigate a considered and intelligible path of study that addresses the specific interests they have in television studies and global TV. The pathway situates various aspects of television within the intellectual framework of the MA Film and Screen Media. Students will become familiar with the various ideas in television theory, institutional histories and cultures of production and delivery, explored through a series of lectures, seminars, oral presentations and written research work.

Course structure

Level	Module Code	Module Title	Credit	Comp Core/ Option	Likely teaching term(s)
MA Fi	ilm and Screen I	Media, Full-time – 1 year			
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7		Option (see term 1 options list below)	30	Option	T1
7		Option (see term 2/3 options list below)	30	Option	T2
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	Т3
L7	AHVM020D7	Final Project/Dissertation	60	Core	T3 & Summer
MA Fi	ilm and Screen I	Media, Part-time – 2 years*			
Year '					
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7		Option (see term 2 options list below)	30	Option	T2
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	Т3
Year 2	2				
7		Option	30	Option	T1 or T2
L7	AHVM020D7	Final Project/Dissertation	60	Core	T3 & Summer
MA Fi	ilm and Screen M	Media, Full-time – 1 year, January start			
		receive intensive non-credited PG study skills			nally part of
the MA	A Core Course: Scr	een Media: History, Technology and Culture in Option	October 30	Option	T2
7		Option	30	Option	T2 or 3
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7	AHVM020D7	Final Project/Dissertation (due Jan)	60	Core	Summer & T1
MA Fi	ilm and Screen M	Media, Part-time – 2 years, January start			
Year '		, , , , , , , , , , , , , , , , , , , ,			
7		Option	30	Option	T2
7	AHVM043S7	Research/Placement Project and Report		Compulsory	T3
Studer	nts can spend Sum	mer months (out of term) working on dissertation	on.		
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
Year 2	2				
7		Option	30	Option	T2
7	AHVM020D7	Final Project/Dissertation (due Jan)	60	Core	T3 & T1

	ilm and Screen I	Media (with Study Abroad), Full-time – 2	years		
Year '	1				
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7		Option	30	Option	T2
7		Option	30	Option	T1, 2 or 3
7	AHVM043S7	Research/Placement Project and Report	30	Compulsory	Т3
Year 2	2		1	1	l
7	From a range	Option Modules (at European partner institution, to a total of 30 credits)	30	Option	T1
7		Option	30	Option	T2
L7	AHVM020D7	Final Project/Dissertation	60	Core	T3 & Summer
MA Fi	ilm and Screen N	Media with Film Programming and Curat	ina. F	ull-time – 1 vea	ar
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7	ARVC001S7	Film Festivals	30	Compulsory	T2
		Option	30	Option	T1 or T2
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	Т3
L7	AHVM020D7	Final Project/Dissertation	60	Core	T3 & Summer
MA Fi	ilm and Screen M	Media with Film Programming and Curat	ina P	ort time 2 ve	
	iiiii aiia oolooii i	nedia with i iiiii i rogramming and odrat	iiiy, i (art-time – z yea	ars^
Year '		nedia with Film Flogramming and Odrac	iiig, i d	art-time – 2 yea	ars [^]
Year 7		Screen Media: History, Technology and Culture	30	Core	T1
	1 _	Screen Media: History, Technology and			
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7	AHVM031S7 ARVC001S7 AHVM043S7	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and	30	Core Compulsory	T1 T2
7 7 7	AHVM031S7 ARVC001S7 AHVM043S7	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and	30	Core Compulsory	T1 T2 T3
7 7 7 Year 2	1 AHVM031S7 ARVC001S7 AHVM043S7	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report)	30 30 30	Core Compulsory Compulsory	T1 T2 T3
7 7 7 Year 2 7 L7 MA Fi	1	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report) Option Final Project/Dissertation	30 30 30 30 60	Core Compulsory Compulsory Option Core ull-time – 1 year	T1 T2 T3 T1, T2, T3 T3 & Summer
7 7 7 Year 2 7 L7 MA Fi start Note: Start	AHVM031S7 ARVC001S7 AHVM043S7 2 30 AHVM020D7 AHVM020D7 Jan starts students A Core Course: Scr	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report) Option Final Project/Dissertation Media with Film Programming and Curate receive intensive non-credited PG study skills een Media: History, Technology and Culture in	30 30 30 60 session Octobe	Core Compulsory Compulsory Option Core ull-time – 1 years which are normer	T1 T2 T3 T1, T2, T3 T3 & Summer ar, January hally part of
7 7 7 Year 2 7 L7 MA Fi start Note: C	AHVM031S7 ARVC001S7 AHVM043S7 2 30 AHVM020D7 illm and Screen M	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report) Option Final Project/Dissertation Media with Film Programming and Curatereceive intensive non-credited PG study skills een Media: History, Technology and Culture in Film Festivals	30 30 30 30 60 session	Core Compulsory Compulsory Option Core ull-time – 1 years which are norm	T1 T2 T3 T1, T2, T3 T3 & Summer
7 7 7 Year 2 7 L7 MA Fi start Note: & the MA 7	AHVM031S7 ARVC001S7 AHVM043S7 2 30 AHVM020D7 AHVM020D7 Jan starts students A Core Course: Scr	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report) Option Final Project/Dissertation Media with Film Programming and Curate receive intensive non-credited PG study skills een Media: History, Technology and Culture in	30 30 30 60 session Octobe	Core Compulsory Compulsory Option Core ull-time – 1 years which are normer	T1 T2 T3 T1, T2, T3 T3 & Summer ar, January hally part of
7 7 7 7 Year 2 7 L7 MA Fi start Note: Start 7	AHVM031S7 ARVC001S7 AHVM043S7 2 30 AHVM020D7 Ilm and Screen Man Starts students A Core Course: Screen ARVC001S7	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report) Option Final Project/Dissertation Media with Film Programming and Curate receive intensive non-credited PG study skills een Media: History, Technology and Culture in Film Festivals Research/Placement Project and	30 30 30 60 session Octobe	Core Compulsory Compulsory Option Core ull-time – 1 years which are normer Compulsory	T1 T2 T3 T1, T2, T3 T3 & Summer ar, January hally part of T2
7 7 7 Year 2 7 L7 MA Fi start Note: Start The MA 7	1	Screen Media: History, Technology and Culture Film Festivals Research/Placement Project and Report) Option Final Project/Dissertation Media with Film Programming and Curate receive intensive non-credited PG study skills een Media: History, Technology and Culture in Film Festivals Research/Placement Project and Report Screen Media: History, Technology and	30 30 30 60 session Octobe 30	Core Compulsory Compulsory Option Core ull-time – 1 yeass which are normer Compulsory Compulsory Compulsory	T1 T2 T3 T1, T2, T3 T3 & Summer ar, January nally part of T2 T3

Year	1				
7	ARVC001S7	Film Festivals	30	Compulsory	T2
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	Т3
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
Year :	2				
L7	AHVM020D7	Final Project/Dissertation (due Jan)	60	Core	T2, 3 Summer and T1
7		Option	30	Option	T1
MA F	ilm and Screen N	lledia (with Television), Full-time – 1 yea	ır		
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7		Option (see term 1 options list below)	30	Option	T1
7	ARMC194S7	Issues in Global Television	30	Compulsory	T2
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	T3
_7	AHVM020D7	Final Project/Dissertation	60	Core	T3 & Summer
MA F	ilm and Screen N	//dia (with Television), Part-time – 2 yea	ars*		
Year					
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1
7	ARMC194S7	Issues in Global Television	30	Compulsory	T2
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	T3
Year	2		•		
7		Option	30	Option	T1, T2
_7	AHVM020D7	Final Project/Dissertation	60	Core	T3 & Summer
МАЕ	ilm and Scroon I	//ledia (with Television), Full-time – 1 yea	r lan	uary start	
		ts receive intensive non-credited PG study			are
		Core Course: Screen Media: History, Tec			
7	ARMC194S7	Issues in Global Television	30	Compulsory	T2
7		Option	30	Option	T2
		Research/Placement Project and		-	
7	AHVM043S7	Report)	30	Compulsory	T3
_7	AHVM020D7	Final Project/Dissertation (due Jan)	60	Core	T3, summe T1
7	AHVM031S7	Screen Media: History, Technology and	30	Core	T1

MA Film and Screen Media (with Television), Part-time – 2 years, January start						
Year 1						
7	ARMC194S7	Issues in Global Television	30	Compulsory	T2	
7	AHVM043S7	Research/Placement Project and Report)	30	Compulsory	Т3	
7	AHVM031S7	Screen Media: History, Technology and Culture	30	Core	T1	
Year 2						
7		Option	30	Option	T2	
L7	AHVM020D7	Final Project/Dissertation	60	Core	T3, summer & T1	
Indicat	ive options - T	erm 1				
L7	AHVM008S7	British Cinema & Television: 1960-1985	30	option	T1	
L7	AHVM025S7	European Cinema at the Crossroads	30	Option	T1	
L7	ARVC159H7	Curating Film, Sharing Passions	15	Option	T1	
L7	ARMC197H7	Essay Film and Archive	15	Option	T1	
Indicat	ive options – T	erms 2/3				
L7	ARVC001S7	Film Festivals	30	option	T2	
L7	ARMC194S7	Issues in Global Television	30	option	T2	
L7	ARMC054S7	Curating as Critical Practice	30	option	T2	
L7	ARMC172S7	Theoretical Perspectives in Media	30	option	T2	
		Artists' Film: Museum, Gallery and				
L7	ARMC199H7	Beyond	15	option	T2	
L7	ARMC198H7	Themes in Film Festivals	15	option	T3	

^{*}Note on the PT structure either 60 or 90 credits of taught modules in year one and final project plus 30 or 60 credits of taught modules in year two, taking no more than 30 credits in any one term.

Core: Module must be taken and passed by student

Compulsory: Module must be taken but can be considered for compensated credit (see

CAS regulations paragraph 24)

Option: Student can choose to take this module

How you will learn

The teaching format of the core module "Screen Media: History, Technology and Culture" is a lecture followed by a 90-minute seminar, either that same evening (p/t), or the following afternoon (f/t). Option modules are taught in seminars lasting 2-3 hours, which may begin with short introductory lectures.

Lectures present an overview of the salient issues attached to the week's subject area, pointing students in the direction of required reading and viewing of additional audio-visual materials, as well as further reading, research and viewing materials. Handouts are designed to facilitate this, directing students towards supplementary information. Seminars then allow students to discuss both the required reading/viewing and the results of personal research and study, as well as allowing them to experience the formal presentation of ideas to their peers. Further support and expansion of areas of interest come in the form of weekly tutorials, where students can discuss issues with lecturers on a one-to-one basis.

How we will assess you

Assessment for this course is done via coursework and a mix of the following methods: written work-related assignments of up to 5000 words, presentations of up to 20 minutes, special projects and a research dissertation/ independent study.

Learning outcomes (what you can expect to achieve)

On successful completion of the MA Film and Screen Media students will be expected to have:

Subject Specific:

- Substantial knowledge and understanding of the history and theory of media interactions in a technical and cultural context
- Knowledge and awareness or current and newly developing media technologies and forms
- Knowledge of the theoretical frameworks developed over the history of film and media theory
- Specialist knowledge of a chosen aspects of film and media history or theory, acquired during the option modules.
- In depth knowledge of specific areas of interest in film and media history/theory gained during the placement/research projects and dissertation period.

Intellectual:

- Ability to select and acquire relevant material and evidence and to analyse, present and interpret this as appropriate within the context of the course
- Develop appropriate historical and theoretical methodological frameworks and approaches
- Ability to understand advanced abstract material.

Practical:

- Ability to work with and interpret historical documents & various media objects and texts
- Ability to debate in an atmosphere of open discussion
- Report writing
- Short, and extended-length academic writing
- The skillful operation of a range of audio-visual and multimedia equipment
- Ability to capture still images from video and/or DVD using specialist multimedia software and to incorporate these into coursework.

Personal and Social:

- Experience of working in groups
- Experience of co-ordinating preparation and execution of presentations
- Self motivation and time management
- Experience of developing schemes of personal research and study.

Careers and further study

Graduates can pursue career paths in film and television companies, museums and galleries, arts administration, education, publishing and film criticism. Possible professions include:

- arts administrator
- museum or gallery curator
- teacher
- programme researcher

- television/film/video producer.
- Film programmer & curator

It is also possible to continue on to a PhD which offers employment opportunities in academia and other areas.

Jobs gained by some of our MA and PhD graduates include:

- Deputy Editor, Sight & Sound
- Freelance editor
- Independent film producer
- Temporary Exhibitions Curator, Science Museum
- Curator of Public Programmes, British Film Institute
- Associate Lecturer, University of Surrey
- Reader, King's College London
- Academic Publishing Sales Manager, Taylor & Francis Group
- Sales agent
- Marketing & communication manager at the BFI
- Film festival director

Birkbeck offers a range of careers support to its students. You can find out more on <u>the careers</u> <u>pages of our website.</u>

Academic regulations and course management

Birkbeck's academic regulations are contained in its <u>Common Award Scheme Regulations</u> and Policies published by year of application on the Birkbeck website.

You will have access to a course handbook on Moodle and this will outline how your course is managed, including who to contact if you have any questions about your module or course.

Support for your study

Your learning at Birkbeck is supported by your teaching team and other resources and people in the College there to help you with your study. Birkbeck uses a virtual learning environment called Moodle and each course has a dedicated Moodle page and there are further Moodle sites for each of your modules. This will include your course handbook.

Birkbeck will introduce you to the Library and IT support, how to access materials online, including using Moodle, and provide you with an orientation which includes an online Moodle module to guide you through all of the support available. You will also be allocated a personal tutor and provided with information about learning support offered within your School and by the College.

<u>Please check our website for more information about student support services.</u> This covers the whole of your time as a student with us including learning support and support for your wellbeing.

Quality and standards at Birkbeck

Birkbeck's courses are subject to our quality assurance procedures. This means that new courses must follow our design principles and meet the requirements of our academic regulations. Each new course or module is subject to a course approval process where the proposal is scrutinised by subject specialists, quality professionals and external representatives

to ensure that it will offer an excellent student experience and meet the expectation of regulatory and other professional bodies.

You will be invited to participate in an online survey for each module you take. We take these surveys seriously and they are considered by the course team to develop both modules and the overall courses. Please take the time to complete any surveys you are sent as a student.

We conduct an annual process of reviewing our portfolio of courses which analyses student achievement, equality data and includes an action plan for each department to identify ongoing enhancements to our education, including changes made as a result of student feedback.

Our periodic review process is a regular check (usually every four years) on the courses by department with a specialist team including students.

Each course will have an external examiner associated with it who produces an annual report and any recommendations. Students can read the most recent external examiner reports on the course Moodle pages. Our courses are all subject to Birkbeck Baseline Standards for our Moodle module information. This supports the accessibility of our education including expectations of what information is provided online for students.

The information in this programme specification has been approved by the College's Academic Board and every effort has been made to ensure the accuracy of the information it contains.

Programme specifications are reviewed periodically. If any changes are made to courses, including core and/or compulsory modules, the relevant department is required to provide a revised programme specification. Students will be notified of any changes via Moodle.

Further information about specifications and an archive of programme specifications for the College's courses is available online.

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