

## Programme Specification

1	<b>Awarding body</b>	University of London					
2	<b>Teaching Institution</b>	<b>Birkbeck College</b>					
3	<b>Programme Title(s)</b>	<b>BSc Business with Foundation Year</b>					
4	<b>Programme Code(s)</b>	UUBFBUSN_C (full-time) UBFBUSNS_C (part-time)					
5	<b>UCAS code</b>	N100 (full-time)					
6	<b>Home Department</b>	Management					
7	<b>Exit Award(s)</b>	Certificate of Continuing Education Certificate of Higher Education Diploma of Higher Education					
8	<b>Duration of Study (number of years)</b>	4 years Full Time 6 years Part Time					
9	<b>Mode of Study</b>	FT	<b>X</b>	PT	<b>x</b>	DL	
10	<b>Level of Award (FHEQ)</b>	6					
11	<b>Other teaching depts or institution</b>	Central Administration College Secretariat (FY only) Economics, Mathematics and Statistics					
12	<b>Professional, Statutory Regulatory Body(PSRB) details</b>	N/A					
13	<a href="#"><u>QAA Benchmark Statement</u></a>	General Business and Management					

14	<b>Programme Rationale &amp; Aims</b>
	<p><b>Main aims for Foundation Year:</b></p> <ul style="list-style-type: none"> <li>To enable students to develop the foundational knowledge and skills required for successful completion of a degree in a range of business-related disciplines</li> <li>Provide support to those students who do not meet the formal entry requirements for direct entry to the degree, but who can demonstrate ability for degree level study</li> </ul> <p><b>Main aims for degree:</b></p> <p>This programme aims to provide an understanding of the different functional areas of business and a solid foundation for a career in Business Management. The programme is distinctive in its flexibility, giving students the option to gain a general business degree.</p> <p>Earlier modules in the degree focus on generic business skills. They are designed to provide students with the basic understanding of the business environment.</p> <p>The programme's main aims are:</p> <ul style="list-style-type: none"> <li>To enable students to develop knowledge and understanding of the theory and practice of business and management</li> <li>To enable students to interpret complex material and relate theory to practice in a number of subject areas in the field of business and management</li> <li>To enable students to develop a range of analytical skills that will enable them to</li> </ul>

	<p>critically appraise and challenge existing managerial and/or business practices</p> <ul style="list-style-type: none"> <li>• To enable students to develop an understanding of organisations, their management, the environment in which they operate and how decisions are made in organisations</li> <li>• To enable students to acquire quantitative skills that can be applied in the analysis of management and accounting problems</li> <li>• To provide a context within which students can further develop their communication and interpersonal skills</li> <li>• To encourage lifelong learning</li> </ul>
15	<p><b>Entry Criteria</b></p> <p>We welcome applicants without traditional entry qualifications as we base decisions on our own assessment of qualifications, knowledge and previous work experience. We may waive formal entry requirements based on judgement of academic potential.</p> <p>Applicants will normally be expected to have grade C or new grade 4 in GCSE-level English and mathematics. Applicants who do not hold this level of qualification may be required to carry out a skills audit at a selection evening, which comprises English and mathematics. This audit assesses an applicant's potential to cope with, and benefit from, a particular programme of study.</p> <p><b>UCAS tariff points: 48</b></p> <p>The UCAS tariff score is applicable where applicants have recently studied a qualification that has a UCAS tariff equivalence.</p>
16	<p><b>Learning Outcomes</b></p> <p><b>Learning outcomes for Foundation Year:</b> Successful completion of the Foundation Year will enable students to:</p> <ul style="list-style-type: none"> <li>• Demonstrate knowledge of the foundational concepts and principles associated with business and IT, and an ability to evaluate and interpret these within the relevant areas of study</li> <li>• Present, evaluate and interpret qualitative and quantitative data, in order to develop lines of argument</li> <li>• Make sound judgements in accordance with basic theories and concepts of the subjects under study</li> <li>• Evaluate the appropriateness of different approaches to solving problems related to their proposed area of study and/or work</li> <li>• Communicate the results of their study/work accurately and reliably, and with structured and coherent arguments</li> <li>• Undertake further study at undergraduate level and develop new skills</li> </ul> <p><b>Learning Outcomes for the degree:</b> Successful completion of this programme will enable students to:</p> <ol style="list-style-type: none"> <li>1. Demonstrate knowledge and understanding of the contexts in which business and management operate</li> <li>2. Demonstrate the knowledge and understanding of the theory of business and management</li> </ol>

	<ol style="list-style-type: none"> <li>3. Understanding the practice and language of business and management</li> <li>4. Evaluate and critically appraise business and management practices</li> <li>5. Understand and evaluate recent developments in business and management research and practice</li> <li>6. Approach problems systematically and to present reasoned responses</li> <li>7. Read and synthesise literature</li> <li>8. Formulate testable hypotheses</li> <li>9. Formulate and pursue research problems</li> <li>10. Adopt a broad and informed approach to a range of policy related problems</li> <li>11. Demonstrate cognitive skills including the capacity to critically evaluate arguments and evidence</li> <li>12. Use quantitative and qualitative data in problem solving</li> <li>13. Structure and communicate ideas effectively</li> <li>14. Demonstrate the capacity for independent and self- managed learning</li> <li>15. Demonstrate a range of library skills</li> <li>16. Demonstrate essay writing skills</li> <li>17. Demonstrate IT skills</li> <li>18. Locate, extract and analyse data</li> <li>19. Present data in a variety of formats and to a variety of audiences</li> <li>20. Demonstrate well developed communication (oral and written) skills</li> <li>21. Work in teams</li> <li>22. Improve interpersonal skills</li> <li>23. Apply decision making skills</li> </ol>
17	<p><b>Learning, teaching and assessment methods</b></p> <p><b>Teaching and Learning Methods for Foundation Year:</b>          Students will be taught in interactive, tutorial style classes that support the phased development of knowledge, skills and confidence.</p> <p>Pedagogies in the Foundation Year are designed to give students the space to gain familiarity with the requirements of undergraduate study, and to develop their learning strategies.</p> <p><b>Teaching and Learning Methods for degree:</b>          The programme of study has been designed so that as well as receiving information in the form of formal lectures, a student can take charge of their own learning by adopting a participative approach to learning. The tutorial/seminar sessions allow students to interact with their peers and develop insights into analysing and interpreting a wide and varied subject matter. Students will develop their intellectual capability through arguments; learn how to question existing knowledge and approaches; develop a critical appreciation of the subject matter; improve their communicative style; and develop their interpersonal skills.</p> <p>This programme is assessed through a range of assessment methods. Modules that emphasise learning of numerical skills lean toward the use of mid-term tests coupled with unseen, formal examination at the end of each term. Mid-term tests are short tests set during the term and are designed to provide early feedback on performance. Other</p>

	modules use individual or group presentations, written essays, or formal end of term examinations, as sole assessments or in combination. In the final year of studies, students independently design and complete a large written assignment, in the form of a research project/dissertation.
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18	<b>Programme Description</b>
	This programme provides students with the opportunity to fully develop foundation skills before starting the BSc Business. The degree itself provides an understanding of the different functional areas of business and a solid foundation for a career in Business Management. The programme provides students with an understanding of the business environment while, at the same time, allowing them to select modules according to interest.

19	Programme Structure			
Full Time programme – 4 years				
Foundation Year (0)				
Level	Module Code	Module Title	Credits	Status*
3	CASE002S3	Fundamentals of Study: Learning through the Global City	30	Core
3	BUMN170H3	Leadership and Team Building (Level 3)	15	Core
3	BUMN166H3	Mathematics for Business (Level 3)	15	Core
3	BUMN169H3	Managing Change (Level 3)	15	Core
3	BUMN168H3	Strategy and Business Planning (Level 3)	15	Core
3	BUEM120H3	The Modern British Economy (Foundation Year)	15	Core
3	BUMN167H3	Understanding Organisations (Level 3)	15	Core
Year 1				
Level	Module Code	Module Title	Credits	Status*
4	BUMN077H4	Management Studies I	15	Core
4	BUMN078H4	Management Studies II	15	Core
4	MOMN022H4	Quantitative Methods	15	Compulsory
4	BUMN051H4	Business Information Systems	15	Compulsory
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory
4	BUMN131H4	Introduction to Accounting	15	Compulsory
4	BUMN149H4	Microeconomics for Business (Level 4)	15	Compulsory
4	BUMN144H4	Principles of Marketing (Undergraduate)	15	Compulsory
Year 2				
Level	Module Code	Module Title	Credits	Status*
5	MOMN033H5	Macroeconomics for Business	15	Compulsory
5	BUMN150H5	Critical Perspectives on People Management	15	Compulsory
5	BUMN147H5	Management of Innovation (level 5)	15	Compulsory
5	BUMN067H5	Buyer Behaviour	15	Compulsory
5	BUMN151H5	International Business (level 5)	15	Compulsory
5		Option modules - free choice from modules in the Department of Management	45	Option

<b>Year 3</b>				
Level	Module Code	Module Title	Credits	Status*
6	BUMN057H6	Entrepreneurship and Small Business	15	Comp
6	BUMN140S6	Business Project	30	Comp
6		Option modules - free choice from modules in the Department of Management	75	Option
<b>Part Time programme – 6 years</b>				
<b>Foundation Year (0a)</b>				
Level	Module Code	Module Title	Credits	Status*
3	CASE002S3	Fundamentals of Study: Learning through the Global City	30	Core
3	BUMN170H3	Leadership and Team Building (Level 3)	15	Core
3	BUMN166H3	Mathematics for Business (Level 3)	15	Core
<b>Foundation Year (0b)</b>				
Level	Module Code	Module Title	Credits	Status*
3	BUMN169H3	Managing Change (Level 3)	15	Core
3	BUMN168H3	Strategy and Business Planning (Level 3)	15	Core
3	BUEM120H3	The Modern British Economy (Foundation Year)	15	Core
3	BUMN167H3	Understanding Organisations (Level 3)	15	Core
<b>Year 1</b>				
Level	Module Code	Module Title	Credits	Status*
4	BUMN077H4	Management Studies I	15	Core
4	BUMN078H4	Management Studies II	15	Core
4	MOMN022H4	Quantitative Methods	15	Compulsory
4	BUMN051H4	Business Information Systems	15	Compulsory
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory
4	BUMN131H4	Introduction to Accounting	15	Compulsory
<b>Year 2</b>				
Level	Module Code	Module Title	Credits	Status*
4	BUMN149H4	Microeconomics for Business (Level 4)	15	Compulsory
4	BUMN144H4	Principles of Marketing (Undergraduate)	15	Compulsory
5	MOMN033H5	Macroeconomics for Business	15	Compulsory
5	BUMN150H5	Critical Perspectives on People Management	15	Compulsory
5	BUMN147H5	Management of Innovation (level 5)	15	Compulsory
5		Option modules - free choice from modules in the Department of Management	15	Option
<b>Year 3</b>				
Level	Module Code	Module Title	Credits	Status*
5	BUMN151H5	International Business (level 5)	15	Compulsory
5	BUMN067H5	Buyer Behaviour	15	Compulsory
5		Option modules - free choice from modules in the Department of Management	30	Option
6		Option modules - free choice from modules in the Department of Management	30	Option

<b>Year 4</b>				
6	BUMN057H6	Entrepreneurship and Small Business	15	Comp
6	BUMN140S6	Business Project	30	Comp
6		Option modules - free choice from modules in the Department of Management	45	Option
<b>Indicative list of module options</b>				
Level	Module Code	Module Title	Credits	Status
5	MOMN018H5	Commercial Law for Business	15	Option
5	BUMN109H5	Groupwork in Practice	15	Option
5	BUMN094H5	International Marketing	15	Option
5	BUMN093H5	Marketing Communications	15	Option
5	MOMN019H5	Operations Management	15	Option
5	BUMN096H5	Services and Retail Marketing	15	Option
5	BUMN097H5	Sustainability and Stakeholder Marketing	15	Option
5	BUMN145S5	Financial Management (level 5)	30	Option
5	BUMN133S5	Financial Reporting (level 5)	30	Option
5	BUMN134S5	Management Accounting (30 credits)	30	Option
5	FDPD023S5	Work-Based Learning Module	30	Option
6	MOMN042H6	Auditing	15	Option
6	BUMN065H6	Brand Development	15	Option
6	MOMN084H6	Introduction to Corporate Governance and Ethics	15	Option
6	BUMN113H6	Investing in Securities Markets	15	Option
6	MOMN044H6	Marketing Strategy	15	Option
6	MOMN069H6	Strategic Management (Undergraduate)	15	Option
6	MOMN040H6	Taxation	15	Option
6	BUMN111S6	International Financial Management	30	Option

**Status\***

*CORE – Module must be taken and passed by student; COMPULSORY – Module must be taken, mark can be reviewed at sub-exam board; OPTIONAL – Student can choose to take this module.*

<sup>20</sup>	<b>Programme Director</b>	Neil Pyper
<sup>21</sup>	<b>Start Date (term/year)</b>	September 2017
<sup>22</sup>	<b>Date approved by TQEC</b>	Spring 2017
<sup>23</sup>	<b>Date approved by Academic Board</b>	Summer 2017
<sup>24</sup>	<b>Date(s) updated/amended</b>	September 2020