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| Black master logo The Compass Project Fund2019/20 |  |
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| Information provided on this form will be used by Birkbeck for the purposes of assessing eligibility and as the basis of selection for The Compass Fund. All information will be treated in the strictest confidence and used for these purposes only. You will be informed of the outcome of your application by **Friday 26TH July 2019 via email.** | |
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| **IMPORTANT INFORMATION** | |
| It is essential that you read the Guidance Notes before completing this application form.  **THE DEADLINE FOR APPLICATIONS IS SUNDAY 7th JULY 2019.** Please send your application, personal statement and relevant documents to[**thecompassproject@bbk.ac.uk**](mailto:thecompassproject@bbk.ac.uk)and include in the subject line: Surname, Forename –The Compass Fund Project Application  **What is The Compass Project Fund?**  The Compass Project Fund will provide 20 asylum seekers, who are not eligible for student finance, with a scholarship to study a university-level programme at Birkbeck, University of London.  **Eligibility**  **Relevant Courses**  You will need to start studying one of the following (either part-time or full-time) in the 2019/20 academic year:   * a [Certification of Higher Education](http://www.bbk.ac.uk/study/2018/certificates/) (up to 120 credits) * 120 credits of an [Undergraduate](http://www.bbk.ac.uk/study/2018/undergraduate/) degree programme (e.g. first year of a degree) * the [International Foundation Programme for Postgraduate Study](http://www.bbk.ac.uk/study/2019/postgraduate/programmes/GDGIFPPG_C/) * a [Postgraduate](http://www.bbk.ac.uk/study/2019/postgraduate/programmes/GDGIFPPG_C/) qualification (e.g. MA, MSc, LLM, PG Cert, PG Dip – up to 180 credits)   You must meet **one** of the following criteria:   * have made a claim for asylum in the UK and not yet had a decision (asylum seekers) * have been granted temporary status as a result of an asylum *or* Article 8 of the European Convention of Human Rights claim (Discretionary Leave to Remain/Limited Leave to Remain/Humanitarian Protection) * currently appealing an asylum decision and can evidence making a fresh claim * be a spouse/ civil partner of a person meeting these criteria (must have been the spouse or civil partner of the applicant on the date of asylum application) * be a child of a person meeting these criteria (must have been under 18 years old and the child of the applicant or their spouse/ civil partner at the time of asylum application).   You must also meet **all** of the following criteria:   * You must be resident in the UK * You must be ineligible to receive student finance (find out more about eligibility requirements for student finance at <http://www.bbk.ac.uk/student-services/student-advice-service> * You will need to provide documentation to confirm your immigration status in the UK, such as: * a letter from the UK government confirming your current immigration status * an ID card confirming your immigration status   *Please note that priority will be given to those applicants who live within an easily commutable distance to Birkbeck.* Candidates must meet the eligibility criteria and be able to verify these circumstances when applying for The Compass Project Fund. If you have any questions about your eligibility for the fund, please contact [thecompassproject@bbk.ac.uk](mailto:thecompassproject@bbk.ac.uk)  **Assessment Criteria**  Your application for support will be assessed according to the following criteria:   * have you demonstrated a commitment to study (e.g. access to online courses, English language courses, volunteering, any formal/informal learning – certificates not required) * do you have a realistic plan for undertaking your studies * do you have a plan for further study and employment after you complete your studies at Birkbeck * what impact will studying at Birkbeck have on your future * have you engaged with the Compass project or Birkbeck in the lead-up to your application | |

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| **Part 1: YOUR PERSONAL DETAILS** | | | |
| Your Full Name |  | | |
| Your Title (e.g. Mr, Mrs) |  | Your Date Of Birth |  |
| Your Contact Address, including postcode | |  | |
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| Your Contact Phone Number |  | | |
| Your Email Address |  | | |
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| **Part 2: YOUR EDUCATION BACKGROUND** | | | |
| What is the highest qualification that you hold? | | | |
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| What year did you achieve this? (*e.g. ‘2012’*) | |  | |
| What grade did you achieve? | |  | |
| Where did you study this? | |  | |
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| **Part 3: YOUR INTENDED COURSE(S) FOR 2019/2020** | | | |
| Full Course Title (if you are taking modules rather than a programme, please list individual modules) | | | |
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| Length of Course | | | |
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| Expected Course Completion Date | | | |
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| |  |  | | --- | --- | | **Part 4: LEAVE TO REMAIN** | | | Please note we will need to see evidence of your immigration status- please see the guidance notes for more details .Please tick the box to which best describes your status in the UK: | | | I am an asylum seeker and I am awaiting a decision on my application for refugee status  I am the child or partner of an asylum seeker and we are awaiting a decision  I have been awarded refugee status with indefinite leave to remain (ILR)  My application for asylum has been refused and I have been awarded either:  Discretionary leave to remain (DLR)  Humanitarian Protection (HP)  Other Limited leave please state:  I am appealing an asylum decision  (please include full details in your personal statement) | | | If applicable, when did your current leave start (Month/Year) |  | | If applicable, when does your current leave expire? (Month/Year) |  | | If you are waiting on a decision on your status when did you apply? |  |  |  | | --- | | **Part 5: ELIGIBILITY FOR FUNDING** | | Please tick to confirm that you have checked your entitlement for Government Student Loan. The eligibility criteria is detailed here: http://www.bbk.ac.uk/student-services/financial-support  If you require advice and assistance please contact Birkbeck Student Advice Service:  <http://www.bbk.ac.uk/student-services/student-advice-service>  I am eligible for Government Student Loan  (Please note that if you are eligible for Government Student Loan, we are unable to consider your application)  I am not eligible for Government Student Loan  I do not know if I am entitled to Government Student Loan | | | | |
| |  | | --- | | **Part 6: OTHER DETAILS** | | Please confirm if you also meet any of the following criteria:  I am a care leaver (a care leaver is a young person, under the age of 25 who is currently or has been in public care for a minimum of three months. This would include foster care, semi-independent living, residential care homes)  I am a carer (a carer is someone who, without payment, provides help and support to a friend, neighbour or relative who could not manage otherwise because of frailty, illness or disability)  I am estranged from my family or came to the UK as an unaccompanied minor  I am responsible for a child(ren) under 18 | | | | |
| |  |  | | --- | --- | | **Part 7: REFERENCE** | | | You will need to provide a reference from someone who knows you and who is able to comment on your suitability for study. Examples of possible referees are educators (e.g. school teachers, ESOL instructors, college instructors), lawyers, social workers, NGO workers, or local authority officers. | | | Referee’s details | | | Name |  | | Organisation name and address |  | | Role in Organisation |  | | Referee’s phone number |  | | Referee’s e-mail address |  | | Referee Guidance  Please provide a short reference (maximum 500 words) stating how you know the applicant, and commenting on his or her suitability for study, life ambitions, English-language abilities and any other information you think would be relevant to the application.  Please ask your referee to e-mail your reference to [thecompassproject@bbk.ac.uk](mailto:thecompassproject@bbk.ac.uk) using the naming reference “Surname, Forename –The Compass Fund Project Reference” | |  |  | | --- | | **Part 8: YOUR SUPPORTING STATEMENT** | | Please type a statement on a separate page – it should be no longer than 600 words.  Your statement should answer the following questions, you do not need to go into details of the events that led you to seek asylum, unless you wish to do so:   * What are your personal and/or family circumstances and what barriers have you had to overcome to continue with your education? * Why do you want to study at university, and why is Birkbeck the right place for you? * How have you engaged with learning and/or education, prior to your application to Birkbeck (e.g. free courses, books, music, films, volunteering, drama groups, activism, informal/formal learning) * Have you engaged with the Compass project in the lead-up to your application (for example by attending information sessions, or any Birkbeck events)? * How will you manage travel and the costs of living while you are studying at Birkbeck? | | | | |

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| **Part 9: SUPPORTING DOCUMENTS** |
| Applicants will need to provide all of the below documents when applying for The Compass Project Fund, please tick to confirm that you have provided each of these documents. |
| I confirm that I have provided the following:  Personal statement  One referee  [Documentation showing current immigration status](file:///\\moselle.mda.bbk.ac.uk\ubya\ExtRel\Widening%20Access%20and%20Student%20Engagement\2016%20ONWARDS\Cross%20College%20work\Asylum%20seekers%20and%20refugees\Compliance\Documentation%20to%20study%20-%20forced%20migrants.pdf) |

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| **Part 10: YOUR DECLARATION** | |
| Thank you for your application to the Compass Project Fund at Birkbeck, University of London.  As a Tier 4 visa sponsor, we have a legal responsibility to ensure that everyone registered to study with us has the correct immigration permissions to do so. Unfortunately we are unable to consider applications from students where their current immigration status is unclear or who do not currently hold an immigration status which allows study. Given this, please can you confirm that you give us permission to discuss your immigration history and status with UK Visas and Immigration (UKVI) if this information is required.  Please read the following statement and sign below to indicate your agreement:   * I give permission for Birkbeck to contact the UKVI on my behalf * I give permission for the UKVI to release information to Birkbeck in respect of any previous or outstanding immigration application(s) * The information I have provided is correct to the best of my knowledge * I consent to my data being processed for the purposes of selection * I agree that if my immigration status should change I will inform Birkbeck. * I understand that the deadline for receipt of applications by e-mail is 7th July 2019 * I understand if information I have provided in support of my application is found to be incorrect, Birkbeck reserves the right to withdraw any bursary I may have been awarded and that this may also lead to disciplinary action by the College | |
| Your name (in CAPITALS) |  |
| DATE |  |
| **CONFIDENTIALITY**  Applications are seen only by the Committee and donors who fund student financial support. It may be necessary for additional supporting information to be sought from other university staff in order for the Committee to reach a decision.  **DATA PROTECTION ACT 1998**  Birkbeck College is a data controller in terms of the 1998 legislation. The Committee, Academic Registrar and Funding Advice Service follow College policy in matters of data protection. The data requested in this form is covered by the notification provided by the College under the Data Protection Act. Personal data will be used solely in the College for statistical purposes and electronic records keeping.  The data will not be passed to any third party without your consent, except when the College is required to do so by law. Any formal enquiries concerning the use of data noted here should be addressed to the Academic Registrar. | |