PDR for Reviewees

Overview

This workshop aims to give a reviewee an understanding of how fundamental the Progress Development Review (PDR) is to their career progression and their overall development. It will also give reviewees a good understanding of what issues to raise and how to raise them in the PDR.

N.B. Participants who are attending the 'PDR for reviewers' workshop do not need to attend this course.

Learning Outcomes

By the end of the event you will be able to:

- Understand the reasons and benefits of the PDR
- Understand the importance of preparation to the whole process
- Gain a clear idea of the structure of the PDR and the information discussed at each stage
- Identify how to receive praise and constructive criticism
- Understand the importance of summarising to the discussion
- Agree and set SMART objectives with their manager