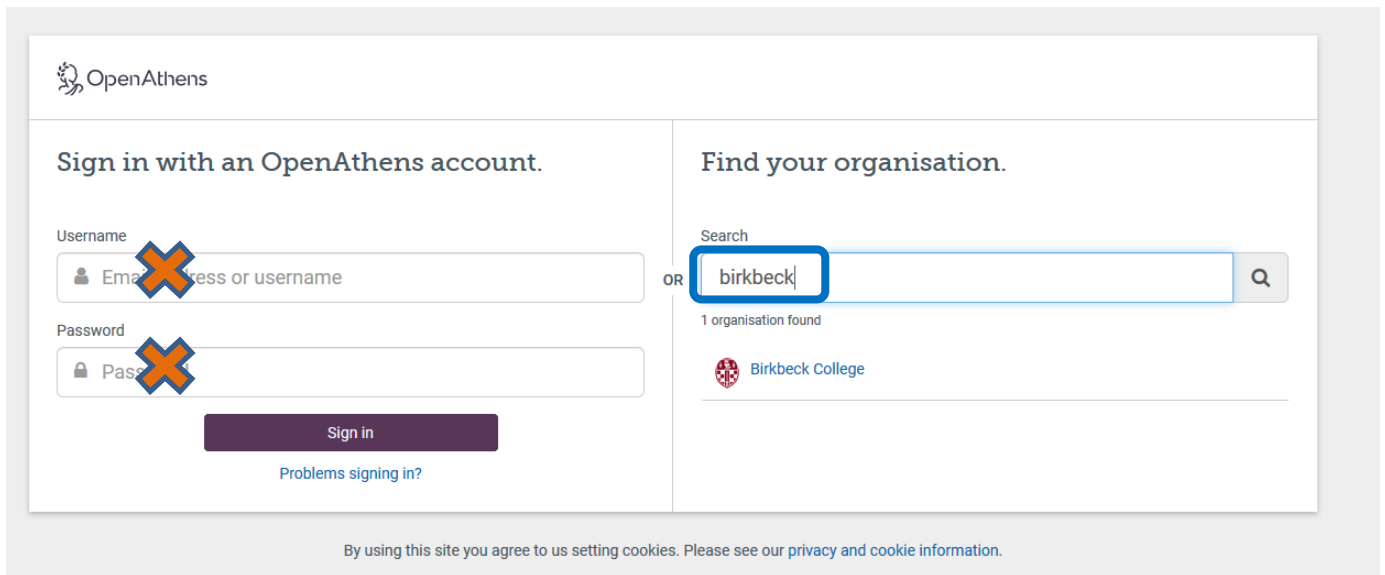


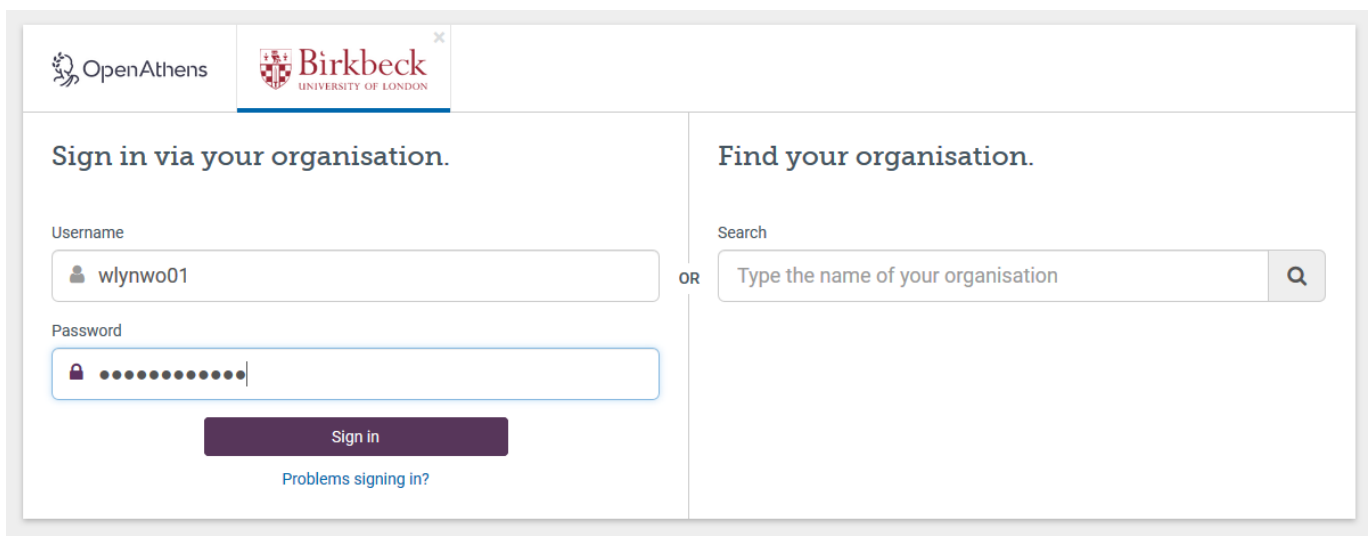
## How to access Westlaw

1. When signing into the new Westlaw for the first time, you may be presented with a screen headed with the OpenAthens logo asking you to enter a username and password. Your Birkbeck details will not work here, do not enter them.
2. Instead, in the 'Find your organisation' search box on the right of the screen, enter Birkbeck and then click on the Birkbeck College link that appears underneath.



The screenshot shows the OpenAthens sign-in interface. On the left, under 'Sign in with an OpenAthens account.', there are fields for 'Username' and 'Password'. The 'Username' field contains 'Email address or username' and the 'Password' field contains 'Password', both with red 'X' marks indicating they are not the correct credentials. A 'Sign in' button is below these fields, with a link for 'Problems signing in?'. On the right, under 'Find your organisation.', there is a search box containing 'birkbeck'. Below the search box, it says '1 organisation found' and lists 'Birkbeck College' with its logo. At the bottom of the page, there is a footer: 'By using this site you agree to us setting cookies. Please see our [privacy and cookie information](#).'

3. The Birkbeck sign in will appear as shown below. Enter your IT Services username (e.g. jsmit01) and password and click on 'Sign in'.



The screenshot shows the OpenAthens sign-in interface with Birkbeck University of London selected as the organisation. At the top left is the OpenAthens logo. At the top right is the Birkbeck University of London logo. Under 'Sign in via your organisation.', there are fields for 'Username' and 'Password'. The 'Username' field contains 'wlynwo1' and the 'Password' field contains a series of dots. A 'Sign in' button is below these fields, with a link for 'Problems signing in?'. On the right, under 'Find your organisation.', there is a search box containing 'Type the name of your organisation' and a search icon.

4. Once you have entered your ITS details, the OnePass screen below will appear. Fill in the short form and click on Continue (you will only be asked to do this on your first login).

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OnePass

### Add personal information

Please enter the following information to enable a personalised experience on Westlaw UK (New Platform)

**First name**

**Last name**

**Email**

[Continue](#)

5. You will then be taken through to Westlaw UK.

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On subsequent logins to Westlaw, the Birkbeck login screen will automatically display.