****Library Disability and Dyslexia Support proxy borrower form

**We can issue your assistant with a proxy borrower’s card which will enable them to borrow books on your behalf. Your proxy borrower will need to provide a passport sized photograph.**

**Section A: Your details.**

Title: First name: Surname:

Birkbeck Library Card number:

Contact no:

Email:

**Section B: Your Authorization.**

Name of your assistant:

is working as my proxy borrower and I authorize them to borrow and return books on my behalf until:

Day/Month:

I understand that I am responsible for all books borrowed on my record.

Your signature:

Date:

**Proxy Borrower’s details.**

Title: First name: Surname:

UK home address:

Email: Contact no:

I agree to abide by Library and Computing Regulations, which are available on the College web site at: <http://www.bbk.ac.uk/about-us/policies/corporate-policies>

Proxy Borrower’s signature:

Date:

***Library Use Only***

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**Barcode number**

**Borrower information sent to** **Systems team**

**Please note: Expiry date should be Sept 30th of the current academic year or earlier (as indicated on ID/form/letter/contract).**