

Entitlement of access to ITS Facilities – (19 July 2007)

Key:

✓ Access by default Created by default	✓ On request	✓ On payment	N No access	Not relevant for the user category
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User Category	Full access, inc unix acc, vpn, bbk intranets	CCSAc academic login Unrestricted	ITS W/S login restricted	Wire-less access	Email	Initial Print credit	File-store	Staff intranet	Other intranets (access using ITS p' words)	Library Login (w/s)	Present in WebCT GD	ATHENS-DA Access	Personal Home page
BBK Staff in HR system	✓	✓		✓	✓ 1	✓	✓	✓	✓	✓	✓	✓	✓
BBK Degree Student in Registry system (Status E)	✓	✓		✓	✓ 2	✓	✓		✓	✓	✓	✓	✓ 3
BBK Students, status N (attending – includes those expected to get financial supp)	✓	✓		✓	✓ 2	✓	✓		✓	✓	✓	✓	✓ 3
BBK Students, status O (on line pay)	✓ 6	✓ 6		✓ 6	✓ 6	✓ 6	✓ 6		✓ 6	✓ 6	✓ 6	✓ 6	✓ 3
School requested BBK“staff” (Honorary Research Fellows, Associate Research Staff, Temporary staff, researchers, visitors etc)	✓	✓		✓	✓ 4	✓	✓	✓	✓	✓	✓	✓	N
Emeritus Professor Senior Research Fellow	✓	✓		✓	✓		✓	✓	✓	✓	✓	✓	N
Holdovers, gap year, break in studies	✓ 5	✓		✓	✓		✓		✓	✓	✓	✓ 6	N
Exams Only Students (Status code R)	✓ 5	✓ 5		✓ 5	✓ 5		✓ 5		✓		✓	✓	N
Degree students awaiting ID cards	✓ 6	✓ 6		✓ 6	✓ 6	✓ 6	✓ 6		✓ 6	✓ 6		✓ 6	N
Continuing Students yet to enrol	✓ 6	✓ 6		✓ 6	✓ 6		✓ 6		✓ 6	✓ 6		✓ 6	N
“Non registered” students (UXC/PXC codes)	✓ 6	✓ 6		✓	✓ 6	✓ 6	✓ 6		✓ 6	✓ 6	✓ 6	✓ 6	N

IT Diploma students	✓	✓		✓	✓	✓	✓		✓	✓	✓	✓	✓
Visiting Scholars	✓	✓		✓	✓	N	✓		N	N	N	N	N
	6	6			6		6						
PhD Students awaiting vivas	✓	✓		✓	✓		✓		✓	✓	✓	✓	✓
	11	11			11		11		11	11	11	11	11
FCE													
FCE Student – Centrally enrolled, assessed courses, with code B or Z prefix.	N	✓		✓	✓	N	✓		✓	✓	✓	✓	N
		7		8	10		8		8	8	8	8	
FCE Student on MM courses	✓	✓		✓	✓	✓	✓			✓	✓	✓	✓
					2								
Birkbeck Stratford students on assessed courses.	✓	✓		✓	✓	✓	✓			✓	✓	✓	
					2								
FCE Students not centrally enrolled, but on assessed courses, with X prefix	N	N	✓	✓	✓	N	✓			✓	✓	✓	N
			7	8	10		8			7	3		
Other (non assessed) FCE Students	N	N	N	No	N	N	N			N	N	N	N
FCE Sessional Lecturers	✓	✓		✓	✓	✓	✓	✓		✓	✓	✓	N
	9												
Other BBK													
BBK Fellows	N	N	N	No	N	N	N		N	N	N	N	N
BBK: Governors	N	N	N	No	N	N	N	✓	N	N	N	N	N
BBK Honorary life Members	N	N	N	No	N	N	N		N	N	N	N	N
Birkbeck Society/Alumni	N	N	N	No	N	N	N		N	N	N	N	N
External groups													
London Semester	✓	✓		✓	✓	✓	✓			✓	✓	✓	N
				15	2								
Intercollegiate Students (SOAS, SSEES, UCL)	N	N	N	✓	N	N	N		✓	N	✓	✓	N
				15							3		
Visiting staff or students from other institutions	N	N	N	✓	N	N	N		N	N	N	N	N
				15									
Visiting Student groups from other institutions (eg Centre College, Lon Sch Bus Man)	N	N	✓	✓	✓	✓	✓			N	N	N	N
Library visitors not falling into another category	N	N	N	No	N	N	N		N	N	N	N	N
External visitors booking workstation rooms (atmp..)	N	N	✓	✓	N	N	✓		N	N	N	N	N
				15		13							

Notes:

1. Initial.surname@bbk.ac.uk
2. Username@students.bbk.ac.uk except for postgrad research who may apply for initial.surname@dept.bbk.ac.uk
3. If required as part of the course (normally provided by module code of fce students). Details provided from SITS or Schools.
4. Initial.surname@dept.bbk.ac.uk
5. On payment of £200 per year, £75 per term, or £25 per month & with support of school
6. If requested by School
7. On payment of £20 for ITS account.
8. If account activated by the user
9. If requested by user
10. On request (available at self-activation) in the form username@students.bbk.ac.uk.
11. **Continuing students** (students enrolled the previous year): Need letter from their supervisor to Gareth Morgan in the Registry to ask for extension of borrowing rights in the Library and continued access to computing facilities until their viva voce takes place (date must be stated in letter).
- Students not enrolled the previous year:** as above, but must pay (as in note 5.)
12. Agreements may be reached with visiting student groups on a chargeable basis, organized in advance. Refer to ITS Director.
13. Unless commitment to pay made at time of booking.
14. From October 2006 the status of “**occasional student**” (UXN/PXN codes) does not exist. All codes should now be non-registered.
15. The JANET Roaming service will be introduced shortly.