Membership and Terms of Reference

Summary

These are the terms of reference and membership for the Research Committee for 2018-19.

Recommended Action

The Committee is asked to confirm the membership and terms of reference.

Thomas Frances
October 2018
RESEARCH COMMITTEE 2018-19

The Research Committee is a Committee of the Academic Board.

Terms of reference

The Research Committee has been established to support the College’s mission in relation to all research-related matters, and specifically the provisions of the College’s mission to

- Maintain and develop excellence in research and provide the highest quality research training in all our subject areas.
- Make available the results of research, and the expertise acquired, through teaching, publication, partnerships with other organisations and the promotion of civic and public debate.

The Committee also has responsibility for supporting the College in its objective of achieving and maintaining strong research cultures in support of interdisciplinary work in each school and faculty.

In pursuit of its objectives the Committee will:

(i) advise Academic Board on the adoption of College strategies to support research, including strategies to support the maximisation of research grant success rates and income;
(ii) advise Academic Board on the adoption of any College policy in support of the College’s research
(iii) consider matters concerning the provision and use of resources to support research;
     taking into consideration past research performance and present and future needs of Schools, advise on policy concerning the distribution of resources to support research;
(iv) administer any funds to support research for which responsibility is delegated to the Committee by resolution of the Academic Board;
(v) consider College regulation, policy and support for MPhil and PhD research students, making recommendations where appropriate to Academic Board.¹
(vi) advise Academic Board and Governors on ethical matters related to the College’s research, in accordance with the College’s Procedures for Ethical Review, in liaison with the College Ethics Committee.

¹ This will normally be by delegation to a Research Student Sub-Committee
Scheme of membership

*Ex-officio*
The Master
The Vice-Master
The Pro-Vice-Masters
The Director of the Birkbeck Graduate Research School
The Assistant Dean (Research) for each School

**School representatives**
One further representative from each School

**Students’ Union representative**
A representative of the Students’ Union

**Quorum**

8 members of the Committee will constitute a quorum.
Membership 2018-19

Ex-officio
The Master               Professor David Latchman
The Vice-Master          Professor Matthew Innes

The Pro-Vice-Masters     Professor Julian Swann (Research) (Chair)
                        Professor Kevin Ibeh (International)
                        Professor Diane Houston (Learning & Teaching)
                        Professor Philip Powell (Enterprise & Innovation)
                        Dr Roz Dixon (Access & Community Engagement)

Head of Research Strategy Support Dr Sarah Lee

The Head of the Mr Tim Hoe
Birkbeck Graduate Research School

The Assistant Dean (Research) Professor Mark Crinson (Arts)
for each School Professor Zacharias Psaradakis (BEI)
                        Dr Sappho Xenakis (Law)
                        Professor Rick Cooper (Science)
                        Dr Jennifer Baird (SSHP)

Representatives Dr Isabel Davis (Arts)
                        Professor Alex Poulavassilis (BEI)
                        TBC (Law)
                        Dr Maya Topf (Science)
                        Professor Marjorie Lorch (SSHP)

Co-opted Members
Chair of the Open Access Professor Martin Eve
Working Group

In attendance
The following will normally be invited to attend meetings of the Committee but will not be members

Director of Library Services Robert Atkinson
Head of the Research Office Liz Francis
Academic Registrar Fraser Keir
Deputy College Secretary (Governance) Katharine Bock
School Director of Operations Representative Andi Schmidt
Governance Officer Thomas Frances