Minutes

Summary
These are the minutes of the meeting of the Committee of 11 October 2012.

Recommended Action
The Committee is asked to confirm these minutes

Colin Higgins
January 2013
MINUTES OF THE RESEARCH COMMITTEE
11 October 2012

Present:
Professor Stephen Frosh [Chair], Dr Rick Cooper, Lydia Marmorstein, Professor Alex Poulovassilis, Dr Oscar Guardiola-Rivera, Professor John Kelly, Professor Sasha Roseneil,

Apologies:
Professor Li Wei, Dr Maya Topf, Dr Stewart Motha, Julie Radcliffe

In attendance:
Robert Atkinson (Deputy Librarian), Liz Francis (Head, Research Grants & Contracts), Trevor Pearce (Deputy Academic Registrar), Colin Higgins (Research Student Unit), Dr Patrizia di Bello (for item 5), Professor Lynda Nead (for item 5)

I MEMBERSHIP AND TERMS OF REFERENCE RC1 (2012/13)
Received:
1.1 (i) The membership for the Committee for 2012/13, together with the terms of reference.

Noted:
1.2 (i) That the Chair welcomed Lydia Marmorstein (Student Union Representative) to her first meeting of the Committee;

(ii) that Professor Roger Luckhurst would represent the School of Arts at the Committee and that a member for the School of Social Sciences, History and Philosophy would be agreed at a later date.

2 MINUTES RC2 (2012/13)
Confirmed:
2.1 The minutes of the meeting of 2 May 2012.

3 MATTERS ARISING FROM THE MINUTES
Noted:
3.1 That ABExCo had discussed the definition of teaching for the purposes of the requirement to take the Postgraduate Certificate in Higher Education, and agreed that any requirement to teach 30 hours or more per year would necessitate completion of the Certificate. The definition did not, as yet, apply to research staff.

4 REPORT TO THE ACADEMIC BOARD RC3 (2012/13)
Received:
4.1 The Report to the Academic Board of the ABExCo meeting of 24 May 2012 and the Academic Board meeting of 19 June 2012.

Noted:
4.2 That the recommendation of the Committee to approve the revised Policy on Maternity Leave for Research Students had been endorsed by both ABExCo and Academic Board.
5 RESEARCH CENTRES

GUIDELINES FOR THE ESTABLISHMENT OF A RESEARCH CENTRE RC4 (2012/13)
Received and noted:
5.1 The criteria for the approval of new Research Centres within the College.

HISTORY & THEORY OF PHOTOGRAPHY RESEARCH CENTRE RC5 (2012/13)
Received:
5.2 A proposal to establish a History & Theory of Photography Research Centre.

Agreed:
5.3 The Committee recommended approval of the proposal for the establishment of a History & Theory of Photography Research Centre.

CENTRE FOR COGNITIVE & COMPUTATIONAL MODELLING RC5b (2012/13)
Received:
5.4 A proposal to establish a Centre for Cognitive & Computational Modelling as a Research Centre of the College.

Noted:
5.5 That some academics in the proposed Centre were currently affiliated with other Research Centres in the College; the Centre would work to ensure that there was not undue duplication.

Agreed:
5.6 The Committee recommended approval of the proposal for the establishment of a Centre for Cognitive & Computational Modelling.

6 RESEARCH CENTRE REVIEW RC6 (2012/13)
Received:
6.1 Activity reports from Research Centres of the College.

Noted:
6.2 (i) That the Commodities and Finance Centre had been active and held a number of talks and events. The Centre also published a number of publications, some of which may be suitable for submission to the Research Excellence Framework.

(ii) that the Institute of Criminal Policy Research had also been active having received a number of grants and having publications in popular Law Journals. The committee requested that the report include more detailed information on the members of this Institute.

ACTION: The Institute of Criminal Policy Research to submit a more detailed report for review.

(iii)that the Institute for the Study of Children, Family & Social Issues has remained active despite disruption caused by reduction of working space and staff. The Centre continued to produce publications that were influencing government policy.

(iv)that the Institute of Structural Molecular Biology remained active. The Committee requested a more detailed report from this Research Centre.

ACTION: Rick Cooper to ask the Research Centre to supply a more detailed review.

(v)that the London Centre for Corporate Governance & Ethics had recently published a book and had run monthly Research Seminars. The Centre was also aiming to secure Research Funding.
(vi) that the Committee felt that it would be helpful for Research Centre Review reports to be presented on a standardised template so that activity could be easily distinguished. The template should include a section detailing the directors and members of the Research Centre.

**ACTION:** Trevor Pearce to create a Research Centre Review template form to be created and circulated to the Research Centres of the College when being asked to submit reports.

7 RESEARCH EXCELLENCE FRAMEWORK RC 7 (2012/13)

**Received:**
7.1 An update on developments at College and national level in Relation to the Research Excellence Framework.

**Noted:**
7.2 That the College Secretary had agreed to the appointment of 3 external reviewers to independently review selected REF submissions.

8 RESEARCH STRATEGY RC8 (2012/13)

**Received:**
8.1 A short update on the implementation of the College Research Strategy 2010-13.

**Noted:**
8.2 (i) That the majority of projects within the Research Strategy had been completed with the exception of project 2: Staff Survey. The committee suggested that HR could conduct exit interviews to identify issues with staff retention.

(ii) that it would be beneficial to carry out further work to enhance the profile of the next Strategy; this should form part of the work of the next Research Strategy working group.

9 OPEN ACCESS RC9 (2012/13)

**Received:**
9.1 A report from the Library on national developments in relation to the open access agenda.

**Noted:**
9.2 (i) The Committee expressed concern over who would administer the block funding from RCUK to cover the Gold Open Access fees for the Colleges publications.

**ACTION:** Professor Frosh to discuss with ABExCo and the College Secretary arrangements for the administration of the block grant.

(ii) The Committee requested that the Library report on open access be widely circulated to staff at the College.

10 RCUK FUNDING ASSURANCE PROGRAMME RC11 (2012/13)

**Received and noted:**
10.1 A paper outlining the RCUK audit process, which the College will be subject to during 2012/13.

11 RESEARCH STUDENT MATTERS RC12 (2012/13)

**Received:**
11.1 The report from the Research Student Sub-Committee meeting of 2 May 2012.

**Agreed:**
11.2 The Committee recommended that the Research Committee adopt the Research Student Admission Policy to Academic Board.

12 SCHOOL RESEARCH COMMITTEES RC13 (2012/13)
Received:
12.1 The regular reports from the School Research Committees.

Noted:
12.2 That the Committee requested that the School Research Committee reports be submitted on a standard template.

ACTION: A template to be created for School Research Committee reports.

13 EXTERNALLY FUNDED RESEARCH GRANTS AND CONTRACTS RC14i-iv (2012/13)
Received and noted:
13. The regular statistical reports regarding research grant application numbers and the value of research grants held by the College.

14 FUTURE MEETINGS
Noted:
14.1 That the 2012/13 meetings of the Committee had be set for 17 January 2013 and 2 May 2013.

Signed_____________________________________

Date_______________________________________