Present:
Professor D Latchman (Chair); Mr R Atkinson;
Dr C Bristow; Professor C Callender; Ms E Charles; Dr I Davis; Professor P Dewe;
Professor H Downes; Professor H Fraser; Professor S Frosh; Dr J Gill; Ms A Jamieson;
Dr R Johnson; Professor N Keep; Ms T King; Professor H Lawton-Smith; Professor E Leslie;
Professor M Levene; Dr J Pitts; Professor P Powell; Dr R Rayne; Dr G Roussos;
Dr J Rueger; Dr K Thompson; Dr A Walsh; Professor M Zukas.

In attendance:
Mr D Pateman – Academic Registrar; Mr K Harrison - Secretary and Clerk to the
Governors;
Mr D McGhie – Director of Planning; Mr Trevor Pearce - Deputy Academic Registrar
(Academic Services), Mrs K Bock - Deputy Clerk to the Governors.

Apologies for absence:
Apologies were received from 25 Colleagues

29 MINUTES
Confirmed
29.1 The Minutes of the meeting of 23 February 2010.

30 REPORT TO GOVERNORS
Noted
30.1 Governors’ receipt of the Report of the Academic Board following its meeting on 23
February 2010. (AB 2009 14)

31 MASTER’S REPORT
Noted
31.1 Lord Browne had concluded evidence gathering for his review of student fees and
finance. Birkbeck had submitted evidence jointly with the Open University. The
Master and Professor Claire Callender had given evidence to the review Committee.
The indications were that the review would be supportive of the case for fairer
treatment of part time students. The coalition agreement had also indicated an
intention to address student grants and fees.
31.2 Whatever the outcome of the Browne review, the College would still need to take immediate action to ensure financial sustainability. The Income Distribution Model budget had been agreed along with the principle of a mid year budget review in 2010-11 given the uncertainties of the external environment. The mid year review would be conducted in the light of actual student numbers and income.

31.3 2010-11 would be the first year carried out under plans and financial forecasts made by the Schools in the devolved model.

31.4 2010-11 would also be the first year of recruitment via UCAS. The College had entered a small number or programmes into UCAS (Law, Philosophy and Psychology degrees) for which applicants would enter as full time students. There were also additional accelerated part time options in some programmes. The UCAS initiative was being treated as a pilot and there was no compulsion for Schools to put programmes into UCAS.

32 ACADEMIC BOARD GOVERNOR’S REPORT
Noted
32.1 Professor Oaksford reported the following discussions at the March meeting of the Governors:
- $600K compensation secured for moving out of Senate House North Block; Computer Science and Psychology to relocate to Malet Street
- Discussion of the need to consider research as well as teaching in the ongoing strategic review
- Approval of the campus building project at Stratford
- £1M donation from the Garfield Weston trust for Stratford
- Potential development of research collaborations at Stratford focused on areas relevant to East London
- Re-launch of the Governor - School liaison scheme
- Ongoing discussion of the need for a large lecture theatre and the resource to build it

32.2 Academic Board discussed the issue of the large lecture theatre. While it was possible to hire large spaces from other nearby institutions, the feeling among students and staff is that it would be better to have a Birkbeck space.

Endorsed
32.3 The principle that, given the constraints of space and class size, first year students should be taught in College space as far as possible.

33 ACADEMIC BOARD EXECUTIVE COMMITTEE
Received and confirmed by members of ABExCo
33.1 The Minutes of the Executive Committee’s meeting of 3 June 2010. (AB 2009 15)

34 REPORTS AND RECOMMENDATIONS OF COMMITTEES
Noted
34.1 The Reports of the Research Committee, the Teaching and Quality Enhancement Committee, the Student Experience and Widening Participation Committee. [http://www.bbk.ac.uk/committees/abexcomm/20100603](http://www.bbk.ac.uk/committees/abexcomm/20100603)
34.2 **Student Retention Strategy**
Academic Board confirmed approval of the strategy from an academic point of view. The strategy had also been approved by the Strategic Planning Committee regarding resourcing matters; and endorsed by TQEC and the Student Experience and Widening Participation Committee.

34.3 **External System Regulations**
Academic Board confirmed approval of the University of London External System Programme Regulations for 2010-11:
- BA Spanish and Latin American Studies
- BA Philosophy;
- Introduction to Philosophy short courses
  [http://www.bbk.ac.uk/committees/tqec/20100511](http://www.bbk.ac.uk/committees/tqec/20100511)

34.4 **Amendments to Taught Programme Regulations**
Academic Board confirmed approval of Amendments to the Regulations for Taught Programmes following the annual review of the Common Awards Scheme:
- Capping of marks;
- The “30%/40%” threshold for re-assessment
- “Compensated fails”;
- Minimum volume of study in any academic year
- Maximum period of registration

34.5 **College Research School Review**
Academic Board confirmed approval of the report of the College Research School review with the following recommendations:
- The School be renamed the Birkbeck Graduate Research School;
- The School remain a College-wide body;
- The School reports to the Research Student Sub-Committee of the College Research Committee;
- The aim of the School be defined as “to enhance the experience of postgraduate research students of the College”;
- That the duties of the School include:
  - Enhancing the research students’ experience by creating an environment that values research students and their supervisors, courses for supervisors and students on transferable skills, annual events for research students;
  - Promoting good practice in supervision across the College;
  - Providing training for both supervisors and students in collaboration with schools;
  - Maintaining links with Bloomsbury Colleges PG skills network;
  - Facilitating international links and working with the International Office to meet the specific needs of international research students.

34.6 **Research Ethics**
Academic Board confirmed approval of revised procedures for consideration of research ethics, including amendments recommended by ABExCo.
34.7 **Research Repository**
Academic Board confirmed approval of a mandate that all research papers should be deposited in the College's Institutional Repository, from 2011/12.

34.8 **South East Regional Research Laboratory**
Academic Board confirmed approval of closure of the South East Regional Research Laboratory.

34.9 **Widening Participation and Strategic Assessment (WPSA)**
Academic Board endorsed the WPSA document for approval by Governors prior to submission to HEFEC.

**Noted**

34.10 **Programme Approval & Withdrawal**
- Programmes approved by Programmes Committee and the chair of TQEC to commence in autumn 2010. [http://www.bbk.ac.uk/committees/tqec/20100511](http://www.bbk.ac.uk/committees/tqec/20100511) - TQEC 31
- Programmes formally withdrawn or suspended and reported to the Programmes Committee. [http://www.bbk.ac.uk/committees/tqec/20100511](http://www.bbk.ac.uk/committees/tqec/20100511) - TQEC 32.

34.11 **Details of the Institutional Audit (June 2010) preparations:**

34.12 TQEC’s receipt of reports from the Assistant Deans (Learning and Teaching) and Pro-Vice-Master (Learning and Teaching) on progress with the **Learning and Teaching Strategy projects**.

34.13 TQEC’s receipt of responses from Heads of Department to matters highlighted in the full range of reports on the **2009 National Student Survey**.

34.14 TQEC’s receipt of reports from the Assistant Deans (Learning and Teaching) on implementation in each School of the College’s policy on peer observation of permanent academic staff and of the classroom visiting procedure for all Sessional Lecturers.

34.15 TQEC’s consideration of points raised following the Internal Review of Organizational Psychology; and School responses received following the Internal Review of the integration of the former Faculty of Lifelong Learning Quality Assurance and Enhancement Procedures in the new Schools.

34.16 TQEC’s receipt of analysis reports of on-line questionnaires for the 2008/09 academic session: End-of-Year Survey for taught undergraduate and postgraduate students (including finalists); and Student Withdrawal Survey.

34.17 A new **‘Transition to HE’ project** to support student retention. Immediate outputs would include a new set of summer events and communications and new online support. The project would focus on undergraduate students and help them start their programmes in ways that work to ensure retention.
35  CHAIR’S ACTION
Noted
35.1 Action taken by the Master as Chair of the Academic Board to approve the following:

Suspension of Regulations
• PhD History of Art: restriction of access to the thesis of one student for twelve months following the date of the examination.

36  ACADEMIC PROMOTION AND CONFERMENT OF TITLE
Noted
36.1 The following reports of Academic Staff Review Panels made to HR Strategy and Policy Committee. Academic Board congratulated colleagues on their promotion and conferment of title.

Conferment of Title: Professors
• Dr A Finlay, English & Humanities, School of Arts
• Dr S Shaw-Miller, History of Art & Screen Media, School of Arts
• Dr S Kapur, Economics, Mathematics & Statistics, School of Business, Economics & Informatics
• Dr M Thomas, Psychological Sciences, School of Science
• Dr A Jones, Geography, Environment & Development Studies, School of Social Sciences, History & Philosophy
• Dr K Gemes, Philosophy, School of Social Sciences, History & Philosophy
• Mr A Price, Philosophy, School of Social Sciences, History & Philosophy

Conferment of title: Readers
• Dr A Bale, English & Humanities, School of Arts
• Dr M E Placencia, Iberian & Latin American Studies, School of Arts
• Dr G Roussos, Computer Science & Information Systems, School of Business, Economics & Informatics
• Dr S Hart Economics, Mathematics & Statistics, School of Business, Economics & Informatics
• Dr A Carter, Earth & Planetary Sciences, School of Science
• Dr P Gardner-Chloros, Applied Linguistics & Communication, School of Social Sciences, History & Philosophy

Lecturer to Senior Lecturer
• Dr A Monks, English & Humanities, School of Arts
• Dr A Parejo-Vadillo, English & Humanities, School of Arts
• Dr A Asibong, European Cultures & Languages, School of Arts
• Dr D Janes, History of Art & Screen Media, School of Arts
• Dr C Cartiere, Media & Cultural Studies, School of Arts
• Dr G di Marzo Serugendo, Computer Science & Information Systems School of Business, Economics & Informatics
• Dr D Zhang, Computer Science & Information Systems, School of Business, Economics & Informatics
Dr M Edwards, Applied Linguistics & Communication, School of Social Sciences, History and Philosophy
Dr K Wells, Geography, Environment & Development Studies, School of Social Sciences, History & Philosophy
Dr S Amrith, History, Classics & Archaeology, School of Social Sciences, History & Philosophy
Dr C Constantakopoulou, History, Classics & Archaeology, School of Social Sciences, History & Philosophy
Dr L Baraitser, Psychosocial Studies, School of Social Sciences, History & Philosophy
Dr B Seu, Psychosocial Studies, School of Social Sciences, History & Philosophy
Dr L Milbourne, Social Policy & Education, School of Social Sciences, History & Philosophy

Lecturer A to B
Dr Z Biedermann, Iberian & Latin American Studies, School of Arts
Dr A Lewis, European Cultures & Languages, School of Arts
Mr T Litt, English & Humanities, School of Arts
Dr C Abdallah, Management, School of Business Economics & Informatics
Dr K Leelapanyalert, Management, School of Business, Economics & Informatics

Dr G Bird, Psychological Sciences, School of Science
Dr J Baird, History, Classics & Archaeology, School of Social Sciences, History & Philosophy
Dr J Lovell, History, Classics & Archaeology, School of Social Sciences History & Philosophy
Dr C Meyer, History, Classics & Archaeology, School of Social Sciences, History & Philosophy
Dr L McEntee-Atalianis, Applied Linguistics & Communication, School of Social Sciences, History & Philosophy
Dr O Linnebo, Philosophy, School of Social Sciences, History & Philosophy

37 DATES OF MEETINGS 2010-11
Noted
37.1 Dates of meetings of the Board in 2010-11:
- Wednesday 10 November 2010
- Wednesday 23 February 2011
- Tuesday 21 June 2011
  all at 2 p.m.

38 CONGRATULATIONS TO THE MASTER
Noted:
38.1 The Board congratulated the Master who had been awarded a CBE for services to education.