Estates and Capital Projects Committee
Terms of Reference
2018-19

- To consider and make recommendations to F&GPC and Governors on strategic, developmental and policy matters related to the estate, including environmental policy.

- To oversee the development and ongoing review of the College’s Estates Strategy, in the context of the overall corporate plan and strategic objectives, for approval by F&GPC and Governors.

- To monitor the overall delivery of Facilities Services and advise on strategic matters relating to Security, Cleaning, Catering, Environmental and any other related matters.

- To monitor the overall delivery of the Estates Strategy and report to F&GPC and Governors.

- To establish Key Performance Indicators for estates and to monitor these in the context of the targets identified in the Estates Strategy, making periodic reports to F&GPC.

- To have responsibility for oversight and monitoring of current major and College-level estates, infrastructure and equipment projects*, reporting on significant budget variances and making recommendations as necessary, including oversight of the use of specific grants.

- To evaluate and advise Governors and F&GPC on new proposals for major and College-level estates, infrastructure and equipment projects and bids for project funding.

- To approve Projects and Programmes of work relating to the maintenance of the Infrastructure of the Estate and to make recommendations on funding to the F&GPC.

- To promote the efficient use of space throughout the College.

- To advise F&GPC on the College’s property portfolio and the acquisition and disposal of property and leases.

* Major and College-level projects are projects using OFS, UKRI or other external funding, or capital funds, or with a budget of over (£50K), or projects affecting common space or the facilities and activities of more than one School.