Terms of Reference 2019-20

- The 200th Anniversary Committee convenes termly to consider and advise on strategic, developmental and planned major activities related to the College’s forthcoming bicentenary celebrations.

- To act as a steering and executive group for the College in regards to the College’s 200th Anniversary.

- To receive reports, interrogate progress and approve plans for major strands of work around the Anniversary Celebrations including:
  - 200th Brand/Logo and messaging
  - Birkbeck Effect
  - Birkbeck History
  - Fundraising Campaign
  - Internal engagement around the anniversary
  - Other projects as agreed

- To act as the co-ordinating point for discussions related to the College’s bicentenary celebrations.

- To be responsible for updating colleagues on the progress of the committee where appropriate and feeding colleagues ideas back to the committee.

- To actively promote the College’s 200th Anniversary efforts among staff and students.

Scheme of membership (Updated for 2020)
Governance and approval:

These members provide direction, feedback and approval of proposed activity
- *Master (Chair):* Professor David Latchman
- *PVM (Education):* Professor Diane Houston
- *Vice Master:* Professor Matthew Innes
- *PVM (Research):* Professor Julian Swann
- *Deputy College Secretary (Governance):* Mrs Katharine Bock
- *College Secretary and Clerk to Governors:* Mr Keith Harrison

School and Professional Service Representatives:
These members are responsible for planning, leading and delivering key areas of activity

**Schools:**
- *School of Law:* Professor Maria Aristodemou
- *School of Social Sciences, History and Philosophy:* Dr Samantha Ashenden
- *School of Arts:* Professor Kate Retford
- *School of Science:* Dr Tim Smith
- *School of BEI:* Professor Kevin Ibeh

**Professional Services**
- *External Relations:* Lynn Grimes
- *External Relations:* Mr Ollie Berman
- *Registry Services:* Garmon Ap Garth
- *Library Services:* Mr Robert Atkinson
- *Access and Engagement:* Mrs Caroline McDonald
- *Development and Alumni:* Helen Shaw
- *Estates Development:* Mr Jeremy Tanner
- *Policy Advisor:* Mr Jonathan Woodhead
- *Student Union:* Mr Barney O’Connor
- *Professor Joanna Bourke*

There are several working groups that play a fundamental role in supporting the work of the committee.